

Official Minutes Approved January 26, 2016

Borough of Millstone

Planning Board
Regular Meeting
December 1, 2015

Ms. Fung, Board Chairwoman, called the meeting to order at 7:35 pm. There were no members of the public present.

Ms. Fung, Board Chairwoman, read the following statement:

"The regular meeting of the Millstone Borough Planning Board will please come to order. Adequate notice of this meeting has been noticed to the Courier News and posted at Borough Hall. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we will proceed to the next item on the agenda."

Roll Call:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Clint Bowers	X	
Dan Devoti	X	
Dan Dixon		X
Alice Dorschner	X	
Curt Emmich		X
Christine Fung	X	
Derek Johnson		X
Carl Kestner	X	
Kristen Ross		X
<u>Also Present:</u>	<u>Present</u>	<u>Absent</u>
Gerald J. Muller, Esq – Planning Board Attorney		X
Carter Van Dyke – Planning Board Planner		X
Lynn Reynolds, Planning Board Associate		X
Denise Piszowski, Board Secretary	X	

OPEN TO THE PUBLIC

There being no public the Board did not open the meeting to the public.

Ms. Fung reviewed the memo from Mr. Van Dyke regarding an update to the master plan. Ms. Fung explained that by making these updates the Borough would be eligible for grants for sewer. Ms. Fung asked the Board to review the memo and explained that part of plan endorsement includes and update to the master plan. It was discussed that Council would be in charge of the sewer management plan. The Board discussed what impact the plan could have on the residents and how it would be managed.

REVIEW AND VOTE ON PROFESSIONALS' INVOICES

The Board reviewed and discussed all invoices submitted by the professionals.

On a motion by Mr. Devoti, seconded by Ms. Fung the following invoices submitted by Mr. Muller were approved.

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Jerry Muller September and October 2015

- Inv. 12083 – General Board Services \$760.50

Roll Call: Ayes: Bowers, Devoti, Dorschner, Fung, Kestner
Nays:
Abstain: Dixon, Emmich, Johnson, Ross

On a motion by Ms. Fung, seconded by Mr. Devoti, the following invoices submitted by Mr. Van Dyke were approved.

Carter Van Dyke November 2015

- Inv. 17177 – General Board Services \$505.00
- Inv. 17178 – Plan Endorsement \$475.50
- Inv. 17179 – Master Plan Reexamination Report \$1,355.00

Roll Call: Ayes: Bowers, Devoti, Dorschner, Fung, Kestner
Nays:
Abstain: Dixon, Emmich, Johnson, Ross

After further discussion of the professionals invoices, Ms. Fung stated that she would contact Mr. Van Dyke and inform him that no further work should be done for 2015 without Board approval.

The Board discussed the memo from Mr. Van Dyke regarding charges to update the master plan. Ms. Fung explained to the Board that all of the items do not need to be done in 2016 and that the costs should be spread out over the next 2-3 years. The Board will need to prioritize the tasks to be done and plan accordingly.

Ms. Dorschner informed the Board that there will be changes to the Council members in 2016 so some of the new members might not understand some of these items. Ms. Fung stated she would draft an outline of what is required and present it to Council.

The discussion regarding the master plan update list, plan endorsement and sewers continued. The Board members stated that they would review the proposal and give input for prioritizing items.

Ms. Fung informed the Board that the Millstone Workshop was being elevated this week.

REPORTS

Mr. Devoti informed the Board that he spoke to Mike Buchyn, Amwell Road regarding the trailer in his yard and he told Mr. Devoti that it was temporary storage until work on his home is done and that he would be applying for a variance at the January meeting. A discussion ensued.

With a motion by Ms. Dorschner, seconded by Mr. Devoti, and an aye vote by all, the Board adjourned the meeting at 8:53 pm.

Submitted,


Denise Piszkowski

Planning Board Secretary