

Official Minutes Approved March 7, 2017

Borough of Millstone Planning Board Reorganization and Regular Meeting January 10, 2017

Ms. Piskowski, Board Secretary, called the meeting to order at 7:58 pm. There were no members of the public present.

Ms. Piskowski read the following statement:

“The regular meeting of the Millstone Borough Planning Board will please come to order. Adequate notice of this meeting has been noticed to the Courier News and posted at Borough Hall. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we will proceed to the next item on the agenda.”

Roll Call:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Clint Bowers		X
Dan Devoti	X	
Dan Dixon	X	
Curt Emmich	X	
Christine Fung	X	
Derek Johnson	X	
Carl Kestner	X	
Kristen Ross		X
Johnathan Stashek	X	
<u>Also Present:</u>	<u>Present</u>	<u>Absent</u>
Denise Piskowski, Board Secretary	X	

Ms. Piskowski called for nominations for Chairperson

On a motion by Mr. Devoti, seconded by Mr. Dixon, Mr. Emmich was appointed as Chairmen for 2017.

Roll Call:	Ayes:	Dixon, Devoti, Emmich, Fung, Johnson, Kestner, Stashek
	Nays:	
	Abstain:	

Mr. Emmich called for nominations for Vice-Chairperson

On a motion by Mr. Devoti, seconded by Mr. Johnson, Ms. Fung was appointed as Vice Chairperson for 2017.

Roll Call:	Ayes:	Dixon, Devoti, Emmich, Fung, Kestner, Stashek
	Nays:	
	Abstain:	

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Mr. Emmich called for nominations for Board Secretary.

On a motion by Mr. Dixon, seconded by Mr. Devoti, Mr. Kestner was appointed as Board Secretary for 2017.

Roll Call:	Ayes:	Dixon, Devoti, Emmich, Fung, Johnson, Kestner, Stashek
	Nays:	
	Abstain:	

Resolutions PB-2017-001 and PB-2017-002 awarding professionals service contracts for Board Attorney and Board Planner were reviewed and discussed by the Board.

Mr. Emmich explained the contracts for the Board professionals.

Mr. Dixon asked about any extra costs that the Board could foresee for 2017. Mr. Emmich explained that he had had a discussion with the Mayor regarding this and that Somerset County is currently looking at specific towns in the County for revitalization and the Borough was one of these towns. The Board continued to discuss possible projects for Mr. Van Dyke and Mr. Muller.

Ms. Fung asked if the time line had been met for the memorandum of understanding. Mr. Emmich explained sewers play a critical role in the MOU and that the Mayor and Council are currently working through the matter of public sewers.

On a motion by Ms. Fung, seconded by Mr. Devoti, and with a roll call vote, the Board adopted Resolution PB-2017-001 awarding a professional service contract to Mr. Muller in an amount not to exceed \$10,000.

Roll Call:	Ayes:	Dixon, Devoti, Emmich, Fung, Johnson, Stashek
	Nays:	
	Abstain:	Kestner

On a motion by Mr. Kestner, seconded by Mr. Devoti, and with a roll call vote, the Board adopted Resolution PB-2017-002 awarding a professional service contract, for planning services only, to Mr. Van Dyke in an amount not to exceed \$10,000.

Roll Call:	Ayes:	Dixon, Devoti, Emmich, Fung, Kestner Johnson, Stashek
	Nays:	
	Abstain:	

2017 MEETING SCHEDULE

The Board discussed the 2017 meeting schedule, and with an aye vote by all, the schedule, as discussed and with changes was adopted. A copy will be posted at Borough Hall and on the website and will be faxed to the Courier News.

OPEN TO THE PUBLIC

- There being no public the meeting was opened and closed to the public.

APPROVAL OF MEETING MINUTES

On a motion by Ms. Fung, seconded by Mr. Devoti, and with an aye vote by all the December 6, 2016 were approved.

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REVIEW AND VOTE ON PROFESSIONALS' INVOICES

On a motion by Mr. Devoti, seconded by Mr. Dixon and a roll call vote, the following invoices submitted by Mr. Muller were approved.

- Jerry Muller November 2016 Invoices
 Inv. 12550 - General Board Services \$ 82.00
- Jerry Muller December 2016 Invoices
 Inv. 12554 - General Board Services \$ 205.00

Roll Call:	Ayes:	Dixon, Devoti, Emmich, Fung, Johnson, Stashek
	Nays:	
	Abstain:	Kestner

On a motion by Mr. Johnson, seconded by Mr. Devoti, and a roll call vote, the following invoices submitted by Mr. Van Dyke were approved.

- Carter Van Dyke November 2016 Invoices
 Inv. 17536 – Master Plan Land Use Plan Update \$ 2,605.21
 Inv. 17537 – Master Plan Open Space & Recreation Update \$1,800.00
- Carter Van Dyke December 2016 Invoices
 Inv. 17558 – General Planning Services \$ 625.37

Roll Call:	Ayes:	Dixon, Devoti, Emmich, Fung, Johnson, Kestner, Stashek
	Nays:	
	Abstain:	


REPORTS

Mr. Devoti informed the Board that he had received an application from Mr. Ayres and that under the current development ordinance it met the guidelines and he approved the application on 5/2/2016. Mr. Devoti further informed the Board that in November he and Mr. Johnson from the Planning Board inspected the building and determined that it is in conformance with the current ordinance guidelines. A discussion ensued.

Mr. Emmich informed the Board that he had spoken with the Mayor about the property with the trailer and that the Mayor advised that Mr. Devoti give them 30 days to file an application with the Board or have them fined. Mr. Emmich asked Dan Devoti to have a conversation with the property owner to be sure they fully understand the timing.

With an aye vote by all the Board agreed to adjourn the meeting at 8:38 pm.

Submitted,


Denise Piszkowski
Planning Board Secretary