

**OFFICIAL MINUTES APPROVED OCTOBER 3, 2017**

**Borough of Millstone**

Planning Board

Regular Meeting

September 5, 2017

Mr. Emmich, Board Chairman, called the meeting to order at 7:40 pm. There were no members of the public present.

Mr. Emmich, Board Chairman, read the following statement:

“The regular meeting of the Millstone Borough Planning Board will please come to order. Adequate notice of this meeting has been noticed to the Courier News and posted at Borough Hall. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we will proceed to the next item on the agenda.”

Roll Call:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Clint Bowers		X
Dan Devoti	X	
Dan Dixon	X	
Curt Emmich	X	
Christine Fung	X	
Derek Johnson	X	
Carl Kestner	X	
Kristen Ross		X
Johnathan Stashek		X
<u>Also Present:</u>	<u>Present</u>	<u>Absent</u>
Denise Piskowski, Board Secretary	X	
Gerald J. Muller, Esq – Planning Board Attorney		X
Carter Van Dyke – Planning Board Planner		X

**OPEN TO THE PUBLIC**

*There being no public comment the Board opened and closed the meeting to the public.*

**APPROVAL OF MEETING MINUTES**

*On a motion by Mr. Emmich, seconded by Mr. Dixon, the Board approved the August 1, 2017 meeting minutes.*

Roll Call:    Ayes:            Dixon, , Emmich, Fung, Kestner  
                   Nays:  
                   Abstain:  
                   Not Eligible:        Devoti, Johnson

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## REVIEW AND VOTE ON PROFESSIONALS' INVOICES

*On a motion by Mr. Emmich, seconded by Mr. Dixon, and a roll call vote the following invoices submitted by Mr. Van Dyke were approved.*

- Carter Van Dyke May - August 2017 Invoices
  - Inv. 17743 - General Board Services \$ 330.00

Roll Call: Ayes: Devoti, Dixon, , Emmich, Fung, Johnson, Kestner  
Nays:  
Abstain:

The Board discussed invoice #17744 submitted by Mr. Van Dyke. Mr. Emmich will call Mr. Van Dyke to discuss.

*On a motion by Mr. Emmich, seconded by Mr. Dixon, and a roll call vote the following invoices submitted by Mr. Van Dyke were not approved.*

- Inv. 17744 - General Board Services Somerset County Bicycle & Trails Plan \$ 451.50

Roll Call: Ayes: Devoti, Dixon, , Emmich, Fung, Johnson, Kestner  
Nays:  
Abstain:

Mr. Emmich will contact Mr. Van Dyke for an explanation of these costs.

Mr. Emmich informed the Board that Mr. Van Dyke is working on some sewer documentation for Council to submit to the County and that he authorized Mr. Van Dyke to work on the codification and it should be no more than 20 hours of CVDA's time, not to exceed \$2,000. Mr. Van Dyke will give Mr. Emmich a summary at 10 hours of work to decide if it should go forward. The Board discussed the costs for the professionals.

## REPORTS

Mr. Emmich explained to the Board that Council had adopted a resolution forming a committee to create a complete streets policy. He is on the committee and asked for one or two more board member to be on the committee. He continued to explain what might be included in such a policy and the time it might involve. Mr. Devoti reported that he had been working with Gene Grimshaw, Borough Marshall, regarding a home at 39 Amwell Road. The porch on the home is falling down and Mr. Grimshaw had spoken to the owner, Mr. Tatto, and they were going to start repairs. Mr. Devoti will begin issuing citations if it is not fixed in the next 30 days and he will include a property maintenance citation. Mr. Grimshaw stopped in and informed the Board that he would be issuing a property maintenance citation tomorrow.

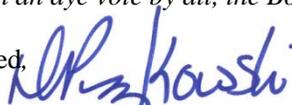
Mr. Devoti informed the Board that Mr. Wittmans's property, the owner of the 3-family home in question as 1424 Main Street, is out of town for the next three weeks. He had spoken to Mr. Wittman and the property is in the R-8 zone and the parking lot needs to be a minimum of 25 feet as the rear yard setback of the adjacent property. The Board discussed that this is not an allowed use for this property and determined a notice will be written to the owner of the property to document that Board approval is required for the parking spaces and for the multi-family residences.

## OPEN TO THE PUBLIC

*There being no public comment on non agenda items the Board opened and closed the meeting to the public.*

*With an aye vote by all, the Board adjourned the meeting at 8:43 pm.*

Submitted,

  
Denise Piskowski, Planning Board Secretary