

# OFFICIAL MINUTES APPROVED JANUARY 16, 2018

## **Borough of Millstone** Regular Meeting of the Planning Board December 5, 2017

Mr. Emmich, Board Chairman, called the meeting to order at 7:35 pm. There was one member of the public present.

Mr. Emmich, Board Chairman, read the following statement:

"The regular meeting of the Millstone Borough Planning Board will please come to order. Adequate notice of this meeting has been noticed to the Courier News and posted at Borough Hall. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we will proceed to the next item on the agenda."

Roll Call:

<b><u>Board Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Clint Bowers	X	
Dan Devoti	X	
Dan Dixon	X	
Curt Emmich	X	
Christine Fung	X	
Derek Johnson		X
Carl Kestner	X	
Kristen Ross		X
Johnathan Stashek	X	
<b><u>Also Present:</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Denise Piszowski, Board Secretary	X	

### **OPEN TO THE PUBLIC**

*There being no public comment the Board opened and closed the meeting to the public.*

### **APPROVAL OF MEETING MINUTES**

The Board discussed the October 3, 2017 minutes.

*On a motion by Mr. Devoti, seconded by Mr. Bowers, the Board approved the October 3, 2017 meeting minutes.*

### **REVIEW AND VOTE ON PROFESSIONALS' INVOICES**

The Board discussed the invoices submitted by Mr. Muller and Mr. Emmich informed the Board that Mr. Muller was working with Mr. Van Dyke to review of the draft codification of the ordinances. A lengthy discussion ensued regarding all of the professional's invoices.

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*On a motion by Mr. Devoti, seconded by Ms. Fung, and with a roll call vote, the following invoices submitted by Mr. Muller were approved.*

- Jerry Muller September & October 2017 Invoices
  - Inv. 12820 – General Board Services \$ 2,849.50
  - Inv. 12821 – HRC Parsonage Variance Block 7, Lot 8 (Escrow) \$ 594.50

Roll Call: Ayes: Bowers, Devoti, Dixon, Emmich, Fung, Johnson, Kestner  
Nays:  
Abstain:

The Board discussed the invoices submitted by Mr. Van Dyke. Mr. Emmich explained that the review of the draft codification of the ordinances needed more work than was originally anticipated.

*On a motion by Mr. Emmich, seconded by Mr. Devoti, and with a roll call vote, the following invoices submitted by Mr. Van Dyke were approved.*

- Carter Van Dyke September 2017 Invoices
  - Inv. 17784 – Review draft codified Land Use Ordinances \$ 1,650.50
- Carter Van Dyke October 2017 Invoices
  - Inv. 17784 – Review draft codified Land Use Ordinances \$ 945.00
  - Inv. 17783 – General Board Services \$ 874.50
- Carter Van Dyke November 2017 Invoices
  - Inv. 17784 – Review draft codified Land Use Ordinances \$ 3,273.90

Roll Call: Ayes: Bowers, Devoti, Dixon, Emmich, Fung, Johnson, Kestner  
Nays:  
Abstain:

Ms. Piskowski explained that a miscalculation had been made on Mr. DeGrazia's April 2017 when the revised approved invoice was submitted to the CFO for payment.

*On a motion by Mr. Emmich, seconded by Ms. Fung, and with a roll call vote, the following invoices submitted by Mr. DeGrazia were approved.*

- DeGrazia April 2017 invoice revision of approved payment
  - Inv. 1562727 – General Board Services \$ 102.50

Roll Call: Ayes: Bowers, Devoti, Dixon, Emmich, Fung, Johnson, Kestner  
Nays:  
Abstain:

## REPORTS

Mr. Emmich explained to the Board that both professionals have submitted proposals for 2018 services and that they had not raised their rates. The Board discussed the services that each professional has provided over the years and agreed that they are satisfied with what they both provide to the Board and their institutional knowledge of the Borough.

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Mr. Emmich explained that he and the Mayor had gone to 1424 Main Street, the 3 family home owned by Mr. Wittman, to see the parking lot installation that Mr. Wittman had made to the site. The Mayor agreed a letter should be sent by Mr. Muller to Mr. Wittman informing him that a site plan application would be required with Board review or that the property be brought back to its preexisting condition. Mr. Emmich reviewed the letter that Mr. Wittman had sent in response to the letter from Mr. Muller and informed the Board that after Mr. Wittman received the letter, he put the property back to its preexisting condition. Mr. Wittman's letter was discussed. The removal of the trees was also discussed along with the tree removal permit application.

The Board agreed that the January reorg meeting would be held on the 16<sup>th</sup> of January 2018.

*With an aye vote by all, the Board adjourned the meeting at 8:27 pm.*

Submitted,



Denise Piszkowski  
Planning Board Secretary