

# OFFICIAL MINUTES APPROVED APRIL 4, 2018

**Borough of Millstone**  
 Reorganization and Regular Meeting of the Planning Board  
 January 16, 2018

Ms. Piskowski, Board Secretary, called the meeting to order at 7:30 pm. There were no members of the public present.

Ms. Piskowski read the following statement:

“The regular meeting of the Millstone Borough Planning Board will please come to order. Adequate notice of this meeting has been noticed to the Courier News and posted at Borough Hall. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we will proceed to the next item on the agenda.”

Roll Call:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Clint Bowers	X	
Dan Devoti	X	
Dan Dixon	X	
Curt Emmich	X	
Christine Fung	X	
Derek Johnson	X	
Kristen Ross		X
Johnathan Stashek		X
<u>Also Present:</u>	<u>Present</u>	<u>Absent</u>
Denise Piskowski, Board Secretary	X	

Ms. Piskowski called for nominations for Chairperson  
*On a motion by Mr. Devoti, seconded by Mr. Dixon, and with a roll call vote, Mr. Emmich was appointed as Chairman for 2018.*

Roll Call:	Ayes:	Bowers, Dixon, Devoti, Emmich, Fung, Johnson
	Nays:	
	Abstain:	

Mr. Emmich called for nominations for Vice-Chairperson  
*On a motion by Mr. Devoti, seconded by Mr. Dixon, and with a roll call vote, Ms. Fung was appointed as Vice Chairperson for 2018.*

Roll Call:	Ayes:	Bowers, Dixon, Devoti, Emmich, Fung, Johnson
	Nays:	

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	Abstain:	
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Mr. Emmich called for nominations for Board Secretary.  
*On a motion by Mr. Devoti, seconded by Mr. Johnson, and with a roll call vote, Mr. Dixon was appointed as Board Secretary for 2018.*

Roll Call:	Ayes:	Bowers, Dixon, Devoti, Emmich, Fung, Johnson
	Nays:	
	Abstain:	

Resolutions PB-2018-001 and PB-2018-002 awarding professionals service contracts for Board Attorney and Board Planner were reviewed and discussed by the Board.

Mr. Emmich explained the contracts for the Board professionals.

*On a motion by Mr. Devoti, seconded by Mr. Dixon, and with a roll call vote, the Board adopted Resolution PB-2018-001 awarding a professional service contract to Mr. Muller in an amount not to exceed \$10,000.*

Roll Call:	Ayes:	Bowers, Dixon, Devoti, Emmich, Fung, Johnson
	Nays:	
	Abstain:	

*On a motion by Mr. Bowers, seconded by Mr. Devoti, and with a roll call vote, the Board adopted Resolution PB-2018-002 awarding a professional service contract, for planning services only, to Mr. Van Dyke in an amount not to exceed \$10,000.*

Roll Call:	Ayes:	Bowers, Dixon, Devoti, Emmich, Fung, Johnson
	Nays:	
	Abstain:	

**OPEN TO THE PUBLIC**

*There being no public comment the Board opened and closed the meeting to the public.*

**2018 MEETING SCHEDULE**

The Board discussed the 2018 meeting schedule, and with an aye vote by all, the schedule, as discussed and with changes was adopted. A copy will be posted at Borough Hall and on the website and will be faxed to the Courier News.

**OPEN TO THE PUBLIC**

- There being no public the meeting was opened and closed to the public.

**APPROVAL OF MEETING MINUTES**

The Board discussed the December 5, 2017 minutes.

*On a motion by Ms. Fung, seconded by Mr. Bowers, and with an aye vote by all the December 5, 2017 were approved.*

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The Board discussed the current tree ordinance, the tree application and how it should be enforced. It was discussed that a 'postcard' could be sent to all residents as a reminder that a permit is required for tree removal per ordinance. The board discussed who would grant approval for a permit. It was also discussed that the Zoning Officer has a role to determine if a tree could be removed. The ordinance states that the Environmental Commission is the entity in charge of granting permission for the trees to be removed in a restricted area, unless it is a 'historic tree' then the Historic District Commission (HDC) should to be involved. Mr. Devoti will contact the HDC to ask if there are any historic trees in the borough and if they have a list of trees that should be protected.

It was also discussed that the land use ordinances are in the process of being codified and when it is fully completed it will be adopted as a complete ordinance. Any changes to this tree removal ordinance should be included in the final codification before adoption.

## REPORTS

Mr. Devoti asked if the Wittman property had been inspected by the State. Mr. Emmich explained that Mr. Wittman had put the property back to its original state and planted some arborvitae bushes. The Board continued to discuss the Wittman property and if it is a valid State approved 3-family. Ms. Piskowski will contact DCA to see if an application has been submitted.

Mr. Emmich and the Board discussed Mr. Kestners resignation and the reasoning behind the resignation. Mr. Emmich informed the Board that a phase 1 environmental review was done on Mr. Kestners property and that the land swap has to be completed by September or the Borough could lose the funding.

Mr. Emmich informed the Board that he had spoken with the Mayor about possible new Board Members and that the Mayor is considering possible candidates.

Mr. Emmich explained that the Complete Streets Policy had been completed and asked the Board for their input on what they felt would benefit the Borough going forward. It was discussed that the sustainability municipality program would be a benefit as well as components of the Somerset County economic initiative plan. It was also discussed that the parking on Main Street in front of the church blocks the view of oncoming traffic when exiting the intersection. Traffic calming was also discussed at length.

Mr. Emmich asked Board members to continue to think about and come up with some initiatives for the Borough for the next meeting.

Sincerely,

  
Denise Piskowski  
Planning Board Secretary