



Millstone Borough
BOROUGH COUNCIL
REGULAR MEETING MINUTES
October 15, 2018

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG: Mayor Heck led those present on the flag salute.

<u>ROLL CALL:</u>	Councilman Clint Bowers	Absent
	Councilman Derek Dandy	Present
	Councilman Alan Kidd	Present
	Councilwoman Denene Smerdon	Present
	Councilman John Stashek	Present
	Council President Scott Ross	Absent
	Mayor Raymond Heck	Present

Also Present: CFO Laura Popick, Attorney Steven Offen and Borough Clerk Gregory Bonin

MINUTES:

- September 17, 2018 Regular meeting minutes

Councilman Kidd offered a motion to approve the minutes. Seconded by Councilman Dandy.

Roll Call: Dandy – yes, Kidd – yes, Smerdon – yes, Stashek – yes

REPORTS:

- Assessor: no report
- Board of Health: Mayor Heck stated they will meet sometime later this month.
- Borough Clerk: Clerk Bonin reminded everyone that tomorrow, October 16th, is the last day to register to vote for the November election.
- Emergency Management/State Police/Millstone Valley Fire Department: Mayor Heck stated that Councilman Kidd has taken the initial CERT class. This will allow him to help with Borough emergency activities. Mayor stated he had received questions from a resident on budget questions pertaining to emergency management. Mayor Heck also stated that the Millstone Valley Fire department was recently inspected and received excellent ratings not to mention that they have considerable resources that they put to work in the Borough.
- Environmental Commission: no report
- Finance/Tax Collection: Ms. Popick stated that the collection rate for August was 77.2% as provided by the Tax Collector.
- Historic Commission: Mayor Heck reported that this past weekend Journey Through the Past was a success as a result of the hard work of Portia Orton and Patricia Morris.
- Recreation Commission: Mayor Heck reported that Spooky Movie Night is coming up. A Facebook notification will be made soon.



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COUNCIL REPORTS:

- Buildings and Grounds: Mayor Heck stated that they will be painting the railings at the Borough Hall soon,
- Planning Board: no report
- Traffic and Roads: Councilman Kidd stated the Borough Council should discuss leaf pickup. He will try and educate the residents via Facebook and a postcard. He commented that residents cannot put out sticks with the leaves. He suggested that the Borough continue with two pick up dates.

MAYOR'S REPORT:

Mayor Heck stated that he has received questions from citizens regarding our budget and he is working to answer those questions but will run the responses through the Borough Council before responding. The citizen has posted many of the questions on Facebook so they Mayor stated he will respond via Facebook so all residents can see the information.

Mayor Heck stated that despite the fact that the citizen emailed all the Borough Council members, he will not be responding to all via email so as to avoid any issues with the Open Public Meetings Act.

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public

Councilwoman Kidd offered a motion to open the meeting to the public. Seconded by Councilman Smerdon.

Roll Call: Dandy – yes, Kidd – yes, Smerdon – yes, Stashek – yes

- Motion to Close the Meeting to the Public

There being no public wishing to be heard, Councilwoman Smerdon offered a motion to close the meeting to the public. Seconded by Councilman Kidd.

Roll Call: Dandy – yes, Kidd – yes, Smerdon – yes, Stashek – yes

APPROVAL OF CLAIMS FOR PAYMENT:

Mayor Heck asked that a claim in the amount of \$929.38 payable to Greenpoint Solutions be added to tonight's bill list to pay for emergency computer work done within the past week.

Councilman Kidd offered a resolution to approve the claims for payment. Seconded by Councilman Stashek

Roll Call: Dandy – yes, Kidd – yes, Smerdon – yes, Stashek – yes

WHEREAS, request for payment has been made in connection with the following claims against the Borough of Millstone on the below spread sheet; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby



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authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

CHECK	VENDOR	ACCOUNT	AMOUNT	PO NO.	ACCOUNT NO.
		2018 CURRENT FUND			
4257	R & L Data Centers	Sept Payroll Services; Inv. 95050	\$106.03	8-020	8-20-100-20
4258	Gannett NJ/Courier News	Publication 8/28/18 Audit Report	\$65.96	8-025	8-20-110-20
4259	Laura Popick	Reimbursement - Envelopes, Ink	\$61.84	8-028	8-20-130-20
4260	Stephen M. Offen, Esq.	Sept 2018; Inv. 10883750; non-litigation	\$300.00	8-015	8-20-155-20
4260	Stephen M. Offen, Esq.	Sept 2018; Inv. 10883751; Elevation & Relocation	\$150.00	8-015	8-20-155-20
4261	Somerset Cty Engineering	5/1-8/31/18; Engineering Services; Inv. 297	\$154.89	8-018	8-20-165-20
4262	NJ American Water	Sep 2018; Acct 1018-210022797651; Fire Hydrant	\$1,198.24	8-017	8-25-265-20
4263	Raymond Heck	Reimbursement-Repair of South River Rd	\$861.38	8-059	8-26-290-20
4264	NJ American Water	Sep 2018; Acct 1018-210022093410; Mun Bldg	\$25.88	8-016	8-26-300-20
4265	SDG Security	4th Qtr; Inv. R182203; Monitoring	\$147.80	8-027	8-26-300-20
4266	A.W. Contracting	Sept Serv; Inv.49762,49945,50009,50081,50084	\$302.00	8-012	8-26-300-20
4267	Somerset Cty Treasurer-Recycling	Recycling Services-2017 Recycling Tonnage Report Prep	\$80.40	8-047	8-26-305-20
4268	Republic Services	Aug 2018; Inv. 865-001616233	\$2,538.10	8-019	8-26-305-20
4269	PSE&G	Oct 2018; Acct No. 65-081-353-09; Amwell & Main	\$105.65	8-010	8-31-435-20
4270	PSE&G	Oct 2018; Acct No. 66-363-804-03; Amwell Rd	\$102.51	8-011	8-31-435-20
4271	PSE&G	Sept 2018; Acct 13-014-015-01; Master Acct	\$630.75	8-009	8-31-435-20
4275	CenturyLink	October 2018 communication services; Acct #309982488	\$107.37	8-008	8-31-440-20
4272	Somerset Cty Treasurer	2018 4th Qtr Taxes - County	\$44,374.92	8-072	Fund Balance
4273	Somerset Cty Treasurer	2018 4th Qtr Taxes - Library	\$6,641.03	8-072	Fund Balance
4274	Somerset Cty Treasurer	2018 4th Qr Taxes - Open Space	\$4,189.99	8-072	Fund Balance
		2018 CURRENT FUND - OCTOBER PREPAID			
4256	Verizon	Sept 2018; Inv. 9813478668; 9/26-10/25	\$154.10	8-	8-31-440-20



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				013	
Transfer	Millstone Payroll Fund	October Payroll	\$1,000.00		
Transfer	Millstone Payroll Fund	October Payroll	\$2,000.00		
Wire	State of NJ-Div of Pensions & Benefits	3rd Quarter Pension/Life Insurance Payment	\$694.01	8-043	
		TOTAL 2018 CURRENT FUND	\$65,992.85		
		OCTOBER PAYROLL			
		Mun. Clerk, S&W	\$1,050.00		
		Tax Collection, S&W	\$916.67		
		Tax Assessment, S&W	\$583.33		
		Planning Board, S&W	\$458.33		
		Finance, S & W	\$133.33		
		O.A.S.I.	\$194.78	8-030	
		TOTAL PAYROLL	\$3,336.44		

NEW BUSINESS:

- **RESOLUTION AUTHORIZING AN INTERLOCAL SHARED SERVICES AGREEMENT WITH FRANKLIN TOWNSHIP FOR ROUTINE TRAFFIC ENFORCEMENT WITHIN THE BOROUGH OF MILLSTONE.**

This matter has been tabled to verify the contract amounts.

~~WHEREAS, it is desirous for the Borough of Millstone to provide routine traffic enforcement services to the community; and~~

~~WHEREAS, the Borough of Millstone and Township of Franklin have a long history of shared services; and~~

~~WHEREAS, the Borough of Millstone and Franklin Township have agreed to enter into an Interlocal agreement for routine traffic enforcement~~

~~WHEREAS, the Chief Financial Officer has certified that such funds are available for this contract.~~

~~NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Millstone that it hereby approves an Interlocal services agreement with Franklin Township for routine traffic enforcement pursuant to the Interlocal Services Act and per the attached contract.~~

- **RESOLUTION ENTERING INTO AN AGREEMENT WITH SOMERSET COUNTY FOR THE INSTALLATION OF TRAFFIC WARNING SIGNS ON CERTAIN STREETS WITHIN THE BOROUGH.**

Councilman Kidd offered a resolution to enter into an agreement with Somerset County. Seconded by Councilman Dandy

Roll Call: Dandy – yes, Kidd – yes, Smerdon – yes, Stashek – yes

WHEREAS, it is in the best interest of the public to provide for safe travel on roads within the Borough; and

WHEREAS, the County of Somerset and Borough of Millstone can enter into a shared services agreement for the installation and maintenance of said warning signs.



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NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Millstone that it hereby authorizes the Mayor and Borough Clerk to execute the attached agreement with Somerset County for the installation and maintenance of traffic warning signs on certain roads within the Borough.

SOMERSET COUNTY
DEPARTMENT OF PUBLIC WORKS
DIVISIONS OF ROADS & BRIDGES
ELECTRONIC WARNING SIGN AGREEMENT

THIS AGREEMENT, made _____ day of _____, 2018, between the BOROUGH OF MILLSTONE, located at 1353 Main Street, Millstone, New Jersey 08844, hereinafter referred to as MUNICIPALITY and the COUNTY OF SOMERSET, located at Administration Building, 20 Grove Street, PO Box 3000, Somerville, NJ 08876, hereinafter referred to as COUNTY,

WITNESS THAT:

WHEREAS, a traffic condition exists on Main Street, Borough of Millstone in the County of Somerset which requires the installation and operation of electronic warning signs, hereinafter referred to as warning sign; and

WHEREAS, the MUNICIPALITY has expressed a willingness to cooperate with the COUNTY in achieving the overall objective of safe and efficient movement of vehicular and pedestrian traffic on said roadway; and

WHEREAS, the Board of Chosen Freeholders of the County of Somerset, has determined that it is in the COUNTY'S best interest to enter into this Agreement;

NOW, THEREFORE, in consideration of the covenants contained herein, and pursuant to all applicable federal, state and local laws and ordinances, the COUNTY and MUNICIPALITY agree as follows:

1. The COUNTY will allow the installation and operation of the warning sign in accordance with N.J.S.A. 39:4-120.1 Approved locations are on Main Street, Borough of Millstone.
2. The MUNICIPALITY will install the warning sign at no cost to the COUNTY.
3. The MUNICIPALITY will provide all material and equipment and will perform all labor, by its own contract forces, necessary to the installation of the warning sign.
4. The MUNICIPALITY will, in perpetuity, pay all costs for the future relocation or removal and installation of any portion of the warning sign system.
5. The MUNICIPALITY will, in perpetuity, at its own expense, periodically inspect and maintain the installation, including operation of LED lighting and solar powered battery system.
6. The MUNICIPALITY shall defend, indemnify, protect and save harmless the COUNTY and its agents, servants and employees from and against any and all suits, claims, losses, demands or damages of whatever kind of nature arising out of or claimed to arise out of the performance of any services, actions or operations in connection with the agreement or any breach or default of this agreement by the MUNICIPALITY.
7. The COUNTY shall allow the placement of any facility associated with the electronic warning sign within areas of its jurisdiction, where necessary, and further shall allow the MUNICIPALITY, with its own or contract forces, to perform maintenance on these facilities



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or to open roadways or other areas under its jurisdiction, upon prior written notification to the COUNTY.

8. The MUNICIPALITY shall provide the necessary resolution authorizing it to enter into this Agreement.
9. The MUNICIPALITY shall obtain and provide to the COUNTY any and all permits, authorizations and approvals required by the State of New Jersey, Somerset County and the New Jersey Department of Transportation for the design, installation and operation of the warning sign.
10. This Agreement shall not become binding on any party until it is fully executed by the SOMERSET COUNTY BOARD OF CHOSEN FREEHOLDERS designee.

IN WITNESS WHEREOF, the said MUNICIPALITY has caused this Agreement to be signed and attested by their proper officers, its seal to be hereunto affixed and attested on the day and year first above written, and the County of Somerset has caused same to be signed by its Board of Chosen Freeholders of their duly authorized representative in accordance with the provisions of the existing statutes, attested by the Clerk of the Board of Chosen Freeholders and the Seal of the County of Somerset to be hereunder affixed.

COUNTY OF SOMERSET
BOARD OF CHOSEN FREEHOLDERS

Attest:

Clerk of the Board

Freeholder Director

BOROUGH OF MILLSTONE

Attest:

Borough Clerk

Mayor

- Councilman Dandy stated that residents in the Van Doren Area received a letter from the pastor at St Joseph's church about vehicles coming from the church speeding in the area as a result of activities at the church. Councilman Dandy met with the Pastor about the issue and the pastor suggested the church would fund speed feedback signs on Yorktown and Colonial Roads. Councilman Dandy stated the church would also like to place signs on their property asking drivers to slow down. A discussion ensued as to the enforcement of stop signs on private property. Councilman Kidd stated that the entire Borough has a speeding issue, he suggested that perhaps the Borough should target our traffic enforcement at times and places where we know speeding takes place. Mayor Heck asked Councilmen Dandy and Kidd to supply days and times for targeted enforcement.

• **DISCUSSION – PROPERTY MAINTENANCE CODE**

Mayor Heck commented that our property maintenance ordinance is somewhat archaic and should be updated. He stated that an item that is not included in the ordinance are regulations pertaining to tree trimming around streets and sidewalks. The Borough Council agreed.



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OLD BUSINESS:

- Sewers – Mr. Offen stated the HMUA still has not gotten back to us but the Van Cleef organization is now involved putting pressure on the HMUA attorney.
- FEMA Flood Mitigation Project – Mr. Offen stated the attorney for Mr. Kestner has made a draft agreement. We are waiting for the County to return their comments after which the agreement will be signed and the Mr. Kestner can move ahead with their relocation project. Mr. Offen stated the only outstanding item is for Mr. Kestner to transfer the mortgage to the new property.

ADJOURNMENT:

A motion to adjourn the meeting at 8:40 PM was offered by Councilman Kidd. Seconded by Councilman Stashek.

Roll Call: Dandy – yes, Kidd – yes, Smerdon – yes, Stashek – yes

Attested to:

Gregory J. Bonin, Borough Clerk