



Millstone Borough
BOROUGH COUNCIL
REGULAR MEETING MINUTES
December 17, 2018

TIME: 7:35 PM

CALL TO ORDER – OPENING STATEMENT: Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG: Mayor Heck led those present on the flag salute.

<u>ROLL CALL:</u>	Councilman Clint Bowers	Present
	Councilman Derek Dandy	Absent
	Councilman Alan Kidd	Present
	Councilwoman Denene Smerdon	Present
	Councilman John Stashek	Absent
	Council President Scott Ross	Present – Arrived late
	Mayor Raymond Heck	Present

Also Present: Attorney Stephen Offen, CFO Laura Popick, Borough Clerk Gregory Bonin

APPOINTMENT TO BOROUGH COUNCIL MEMBER TO FILL THE VACANCY OF MARY EMMICH

The Borough Council decided to act on this matter during the annual reorganization meeting in January.

DISCUSSION:

- **2019 REORGANIZATION MEETING DATE:** The current scheduled date for the 2019 Reorganization meeting is January 3, 2019 at 7:30 PM. The discussion is whether or not the Borough Council desires to change the meeting date to January 2, 2019 at 7:30 PM.

Mayor Heck stated that he has invited Governor Murphy and Senate President Sweeney to the reorganization meeting and therefore would like to confirm their attendance before any possible changes are made. The Borough Council agreed.

MINUTES:

- November 19, 2018 Regular meeting minutes

Councilman Kidd offered a motion to approve the minutes. Seconded by Councilwoman Smerdon.

Roll Call: Bowers – abstain, Kidd – yes, Smerdon – yes, Heck - yes

REPORTS:

- Assessor: no report
- Board of Health: no report
- Borough Clerk: no report



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- Emergency Management/State Police/Millstone Valley Fire Department: Mayor Heck reported that the borough radios have been upgraded. He also commented that the assistant OEM members must be credentialed therefore Borough Council members must attend a class. Mayor Heck stated he has have moved patrol traffic patterns around to address concerns about school bus stops. A brief discussion ensued regarding bus routes after which Mayor Heck stated he will speak with the Hillsborough Board of Education to change the patterns so children don't have to cross street as frequently. Mayor Heck stated there was one car break in this month nothing was stolen. Mayor Heck stated the cameras being purchasing and installed around town should help with this issue.
- Environmental Commission: no report
- Finance/Tax Collection: CFO Popick stated that the tax collection rate is 92% for this month.
- Historic Commission: no report
- Recreation Commission: Mayor Heck stated the Polar Express event is this Saturday and it is a very popular event especially now that we have more children in town.

COUNCIL REPORTS:

- Buildings and Grounds: Mayor Heck stated we will be hiring a part time employee to maintain public grounds.
- Planning Board: no report
- Traffic and Roads: Councilman Kidd stated the final leaf pickup is tomorrow. Multiple crews will be in the borough to make sure it gets completed in in one day. Councilman Kidd stated he would like to speak with county about changing the travel direction of S. River Street and also having left turn arrows installed on all lights at the intersection of Route 533 and Amwell Rd. Mayor Heck stated that there are trees on Van Doren Drive that need to be removed in advance of the upcoming road project as the trees are starting to fall over.

Mayor Heck asked that we get a quote from Branchburg township to come into the borough and clean out the storm drain inlets. Borough Clerk Bonin stated he would.

MAYOR'S REPORT:

Mayor Heck reported that he has inventoried vacant properties and reported on the status of various homes. He reported that some of the properties have recently been sold or are being repaired.

Council President Ross entered meeting at this time.

Mayor Heck stated he is also working on hiring an individual to enforce our property maintenance code. He will present this person to the Borough Council in January.

Mayor Heck stated he has altered the police enforcement schedule to help with the issue of morning school bus issues.

Mayor Heck stated he is working on having the traffic warning signs installed. He is working with the county since the signs will be on county roads.

Mayor Heck stated he met with Senate president Steven Sweeney a few weeks ago. He knows Mr. Sweeney and the Governor and is looking forward to working with them both.

Mayor Heck discussed his plans for a new Millstone Borough cable TV channel and a government Facebook page that won't allow comments but will make it easier to disseminate information. He also would like to see if we can accept electronic tax payments.



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MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public

Councilman Kidd offered a motion to open the meeting to the public. Seconded by Councilwoman Smerdon

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

- Motion to Close the Meeting to the Public

There being no public wishing to be heard, Councilman Kidd offered a motion to close the meeting to the public. Seconded by Councilwoman Smerdon.

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

APPROVAL OF CLAIMS FOR PAYMENT:

Councilman Kidd asked about animal control accounts. CFO Popick explained that auditor asked to see resolutions to create audit accounts. That is the reason for the multiple accounts and dedication by rider actions.

Councilman Kidd offered a resolution to approve the claims. Seconded by Councilwoman Smerdon.

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, request for payment has been made in connection with the following claims against the Borough of Millstone on the below spread sheet; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

CHECK	VENDOR	ACCOUNT	AMOUNT	PO NO.	ACCOUNT NO.
		2017 RESERVE - CURRENT FUND			
4304	Franklin Township	Animal Control Services - 2017	\$2,000.00	8-086	7-27-340-20
4305	Franklin Township	2017 Court Services - partial payment; Inv.#2018-2	\$6,325.58	8-085	7-43-490-20
		2018 CURRENT FUND			
4306	R & L Data Centers	Nov Payroll Services; Inv. 95585	\$143.00	8-020	8-20-100-20
4307	Suplee, Clooney & Co.	2017 Audit Services	\$13,525.00	8-061	8-20-135-20
4308	Stephen M. Offen, Esq.	Nov Serv; Inv. 10901860 -Afford Housing Litigation	\$150.00	8-015	8-20-155-20
4308	Stephen M. Offen, Esq.	Nov Serv; Inv. 10901862-Elev & Relocation	\$50.00	8-	8-20-155-20



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				015	
4308	Stephen M. Offen, Esq.	Nov Serv; Inv. 10901861-Non litigation Services	\$300.00	8-015	8-20-155-20
4310	Carter Van Dyke Associates	Inv. 17912; 3/29-5/2/18; zoning ord codification review	\$2,481.00	8-023	8-21-180-20
4311	Miller, Porter & Muller	July 2018; Inv. 13055 Planning Services	\$20.50	8-022	8-21-180-20
4311	Miller, Porter & Muller	Sept 2018; Inv. 13165 Planning Services	\$102.50	8-022	8-21-180-20
4312	NJ American Water	Nov 2018; Acct 1018-210022797651; Fire Hydrant	\$517.69	8-017	8-25-265-20
4313	NJ American Water	Nov 2018; Acct 1018-210022093410; Mun Bldg	\$22.58	8-016	8-26-300-20
4319	Republic Services	Nov 2018 Sanitation Services; Inv. 0865-001650575	\$2,538.10	8-019	8-26-305-20
4304	Franklin Township	Animal Control Services - 2018	\$2,000.00	8-087	8-27-340-20
4309	Wendy Heck	Reimbursement for Spooky Movie Night	\$166.13	8-024	8-28-370-20
4314	PSE&G	Dec 2018; Acct No. 65-081-353-09; Amwell & Main	\$93.35	8-010	8-31-435-20
4315	PSE&G	Dec 2018; Acct No. 66-363-804-03; Amwell Rd	\$91.07	8-011	8-31-435-20
4316	PSE&G	Dec 2018; Acct 13-014-015-01; Master Acct	\$676.48	8-009	8-31-435-20
4317	CenturyLink	December 2018 communication services; Acct #309982488	\$107.30	8-008	8-31-440-20
4318	Franklin Township Police	July sevices FTPD012517-19	\$3,122.42	8-021	8-42-240-20
4318	Franklin Township Police	Aug Services FTPD012757-60	\$3,080.00	8-021	8-42-240-20
4318	Franklin Township Police	Sept Services FTPD-012788-790,12980	\$2,660.00	8-021	8-42-240-20
4318	Franklin Township Police	Oct Services FTPD 012981-83	\$2,800.00	8-021	8-42-240-20
4305	Franklin Township	2018 Court Services, Invoice 2018-2	\$13,404.00	8-085	8-43-490-20
4305	Franklin Township	Bal due for 2015 Court Services; Inv. 2018-2	\$4,001.00	8-085	Prior Yr-defer
4305	Franklin Township	Bal due for 2016 Court Services; Inv. 2018-2	\$6,501.00	8-085	Prior Yr-defer
Wire	Millstone Capital Fund	From Current Fund - Interfund as per audit	\$29,826.25	8-081	
Wire	Millstone Payroll Fund	From Current Fund - Interfund as per audit	\$0.02	8-080	
		2018 CURRENT FUND - DECEMBER PREPAID			
4303	Verizon	Nov 2018; Inv. 9819108821; 11/26-12/25	\$154.15	8-013	8-31-440-20



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Transfer	Millstone Payroll Fund	December Payroll	\$2,000.00		
Transfer	Millstone Payroll Fund	December Payroll	\$6,025.00		
		TOTAL 2018 CURRENT FUND	\$104,884.12		
		TRUST FUND			
1023	Treasurer, State of NJ	2018 Dog Licenses Due State of NJ	\$40.00	8-083	Dog Trust
1020	Millstone Current Fund	From Dog Trust - Interfund as per audit	\$89.20	8-082	
		TRUST FUND - PREPAID			
1022	Treasurer, State of NJ	2017 Dog Licenses Due State of NJ (revised) Bal of \$5.40 from Audit sent to Current fund as Misc. Revenue	\$45.00	8-068	Dog Trust
		TOTAL TRUST FUND	\$174.20		
		DECEMBER PAYROLL FUND			
		Mun. Clerk, S&W	\$1,302.00		
		Tax Collection, S&W	\$1,136.63		
		Tax Assessment, S&W	\$723.37		
		Planning Board, S&W	\$568.37		
		Finance, S & W	\$3,135.37		
		Construction/Zoning Officer, S & W	\$1,080.00		
		O.A.S.I.	\$607.85	8-030	
Wire	Millstone SUI	2018 SUI Payment	\$163.46	8-084	Payroll
Wire	Millstone SUI Fund	From Payroll fund - Interfund as per audit	\$166.08	8-079	
		TOTAL PAYROLL	\$8,883.13		

NEW BUSINESS:

- **RESOLUTION AWARDING A CONTRACT FOR VIDEO CAMERAS TO GREENPOINT SOLUTIONS LLC**

Mayor Heck asked that the Borough Council entertain a resolution to hire a company to install video cameras in the borough.

Council President Ross offered a resolution to award the contract Seconded by Councilman Kidd

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, in accordance with N.J.S.A. 40A:11-6.1 of the Local Public Contracts Law, the Mayor solicited quotes for the Installation and Provision of Security Cameras for Borough Hall; and

WHEREAS, two quotes were requested from Greenpoint Solutions LLC and Wireless Electronics. Wireless Electronics could not provide a quote and Greenpoint Solutions, LLC provided a quote for \$25,619.12; and

WHEREAS, the Mayor recommends the award of a contract to Greenpoint Solutions, LLC in accordance with the quote submitted; and



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WHEREAS, the Borough Qualified Purchasing Agent has received a New Jersey Business Registration Certificate, and all completed Alternate Procurement Forms required by N.J.S.A. 19:44A-20 and N.J.S.A. 19:44A-20.4 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council that is hereby authorizes the above referenced Project in an amount not to exceed \$25,619.21, to:

Greenpoint Solutions LLC
174 Nassau Street #130
Princeton, NJ 08542

• **RESOLUTION AUTHORIZING A “DEDICATION BY RIDER” FOR ANIMAL TRUST PURSUANT TO 40A:4-39**

Councilman Bowers offered a resolution to authorize the dedication by rider. Seconded by Council President Ross.

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county or municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A.40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures or moneys by dedication by rider; and

WHEREAS, such dedicated revenues shall be appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements.

NOW, THEREFORE, IT IS RESOLVED, by the Borough of Millstone, County of Somerset, State of New Jersey as follows:

1. All animal fees received by the Borough of Millstone, County of Somerset, State of New Jersey, shall be placed in a specific trust fund and such trust fund shall be considered a “Dedication by Rider” to the budget of the local unit, pursuant to N.J.S. 40A:4-39, for the exclusive purpose of depositing and expending funds paid by individuals to offset the costs as stated above.
2. The Governing Body does hereby request permission of the Director of Division of Local Government Services to pay expenditures as per N.J.S.A. 40A:4-39.
3. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

• **RESOLUTION AUTHORIZING A “DEDICATION BY RIDER” FOR ESCROW TRUST FUND PURSUANT TO 40A:4-39**

Councilman Kidd offered a resolution to authorize the dedication by rider. Seconded by Councilwoman Smerdon.

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes



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WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county or municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A.40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures or moneys by dedication by rider; and

WHEREAS, such dedicated revenues shall be appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements.

NOW, THEREFORE, IT IS RESOLVED, by the Borough of Millstone, County of Somerset, State of New Jersey as follows:

1. All escrow fees received by the Borough of Millstone, County of Somerset, State of New Jersey, shall be placed in a specific trust fund and such trust fund shall be considered a “Dedication by Rider” to the budget of the local unit, pursuant to N.J.S. 40A:4-39, for the exclusive purpose of depositing and expending escrow funds.
2. The Governing Body does hereby request permission of the Director of Division of Local Government Services to pay expenditures of the escrow trust as per N.J.S.A. 40A:4-39.
3. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

• **RESOLUTION AUTHORIZING A “DEDICATION BY RIDER” FOR PUBLIC ASSISTANCE TRUST FUND PURSUANT TO 40A:4-39**

Councilman Kidd offered a resolution to authorize the dedication by rider. Seconded by Councilwoman Smerdon.

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county or municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A.40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures or moneys by dedication by rider; and

WHEREAS, such dedicated revenues shall be appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements.

NOW, THEREFORE, IT IS RESOLVED, by the Borough of Millstone, County of Somerset, State of New Jersey as follows:

1. All public assistance funds received by the Borough of Millstone, County of Somerset, State of New Jersey, shall be placed in a specific trust fund and such trust fund shall be considered a “Dedication by Rider” to the budget of the local unit, pursuant to N.J.S. 40A:4-39, for the exclusive purpose of depositing and expending escrow funds.
2. The Governing Body does hereby request permission of the Director of Division of Local Government Services to pay expenditures of the Public Assistance Trust as per N.J.S.A. 40A:4-39.
3. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.



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• **RESOLUTION AUTHORIZING A “DEDICATION BY RIDER” FOR RECREATION PURSUANT TO 40A:4-39**

Councilwoman Smerdon offered a resolution to authorize the dedication by rider. Seconded by Councilman Kidd

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county or municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A.40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures or moneys by dedication by rider; and

WHEREAS, such dedicated revenues shall be appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements.

NOW, THEREFORE, IT IS RESOLVED, by the Borough of Millstone, County of Somerset, State of New Jersey as follows:

1. All Recreation fees received by the Borough of Millstone, County of Somerset, State of New Jersey, shall be placed in a specific trust fund and such trust fund shall be considered a “Dedication by Rider” to the budget of the local unit, pursuant to N.J.S. 40A:4-39, for the exclusive purpose of depositing and expending funds paid by individuals to offset the costs as stated above.
2. The Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures as per N.J.S.A. 40A:4-39.
3. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

• **RESOLUTION AUTHORIZING A “DEDICATION BY RIDER” FOR UNEMPLOYMENT COMPENSATION INSURANCE TRUST FUND PURSUANT TO 40:A4-39**

Councilwoman Smerdon offered a resolution to authorize the dedication by rider. Seconded by Councilman Kidd.

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county or municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A.40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures or moneys by dedication by rider; and

WHEREAS, such dedicated revenues shall be appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements.

NOW, THEREFORE, IT IS RESOLVED, by the Borough of Millstone, County of Somerset, State of New Jersey as follows:



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1. All unemployment compensation funds received by the Borough of Millstone, County of Somerset, State of New Jersey, shall be placed in a specific trust fund and such trust fund shall be considered a "Dedication by Rider" to the budget of the local unit, pursuant to N.J.S. 40A:4-39, for the exclusive purpose of depositing and expending escrow funds.
2. The Governing Body does hereby request permission of the Director of Division of Local Government Services to pay expenditures of the Unemployment Compensation Insurance Trust as per N.J.S.A. 40A:4-39.
3. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

• **RESOLUTION AUTHORIZING SALARIES AND OTHER COMPENSATION FOR MUNICIPAL OFFICIALS AND EMPLOYEES IN THE BOROUGH OF MILLSTONE AND REPEALING ALL OTHER RESOLUTIONS INCONSISTENT HEREWITH.**

Mayor Heck suggested this matter be table until January. The Borough Council agreed.

• **RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS IN THE BOROUGH OF MILLSTONE CALENDAR YEAR 2018 BUDGET AMONG CURRENT FUND APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-59**

Councilman Kidd offered a resolution to authorize the transfer of funds. Seconded by Councilwoman Smerdon.

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, N.J.S.A. 40A: 4-59 authorizes the transfer of funds during the last two months of a fiscal year and during the first three months of the subsequent fiscal year; and

WHEREAS, certain calendar year 2018 appropriations as budgeted are insufficient to meet the needs for which appropriations were originally established while certain other appropriations appear to have surplus appropriations not currently required to pay claims against the Borough of Millstone for which they were budgeted; and

WHEREAS, the following details indicate the accounts to which funds need to be transferred and the accounts from which funds need to be transferred from to insure adequate appropriations exist where needed to pay claims against the Borough.

FROM:		TO:	
Engineering, OE		Audit, OE	
8-20-165-20	\$704.60	8-20-135-20	\$25.00
		Police	
		8-42-240-20, OE	\$679.60
Utility Expenses, OE		Streets and Roads, OE	
8-31-435-20	\$3,000.00	8-26-290-20	\$3,000.00

NOW, THEREFORE, IT IS RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET NEW JERSEY, that the proper Borough Officials are hereby authorized to transfer \$3,704.60 of funds as indicated in the foregoing details from the designated appropriation having



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apparent surplus balances to the designated appropriation having an apparent insufficient balance to insure that an adequate appropriation balance exist where needed.

- **RESOLUTION AUTHORIZING AN INTERLOCAL SHARED SERVICES AGREEMENT WITH FRANKLIN TOWNSHIP FOR ROUTINE TRAFFIC ENFORCEMENT WITHIN THE BOROUGH OF MILLSTONE.**

Council President Ross offered a resolution to authorize the agreement. Seconded by Councilwoman Smerdon.

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, it is desirous for the Borough of Millstone to provide routine traffic enforcement services to the community; and

WHEREAS, the Borough of Millstone and Township of Franklin have a long history of shared services; and

WHEREAS, the Borough of Millstone and Franklin Township have agreed to enter into an Interlocal agreement for routine traffic enforcement

WHEREAS, the Chief Financial Officer has certified that such funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Millstone that it hereby approves an Interlocal services agreement with Franklin Township for routine traffic enforcement pursuant to the Interlocal Services Act and per the attached contract.

- **RESOLUTION AUTHORIZING AN INTERLOCAL SHARED SERVICES AGREEMENT WITH THE COUNTY OF SOMERSET FOR PUBLIC WORKS EQUIPMENT AND PERSONNEL.**

Councilman Kidd offered a resolution to authorize the agreement. Seconded by Councilwoman Smerdon.

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, it is desirous for the Borough of Millstone to provide department of public works services to the community; and

WHEREAS, the Borough of Millstone and County of Somerset have a long history of shared services; and

WHEREAS, the Borough of Millstone and County of Somerset have agreed to enter into an Interlocal agreement for department of public works services

WHEREAS, the Chief Financial Officer has certified that such funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Millstone that it hereby approves an Interlocal services agreement with the County of Somerset for public works services pursuant to the Interlocal Services Act and per the attached contract.

- **RESOLUTION TO HIRE SAL CIURLEO AS A PART TIME PUBLIC WORKS LABORER.**

Councilman Kidd offered a resolution to hire Sal Ciurleo as a part time public works laborer. Seconded by Councilwoman Smerdon.



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Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, it is necessary for the Borough of Millstone to maintain its public land and buildings; and

WHEREAS, Mayor Heck has recommended the hiring of a part time employee to assist with this maintenance; and

WHEREAS, the Chief Financial Officer has certified that such funds are available for this hire.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Millstone that it hereby hires Sal Ciurleo as a part time public works laborer at an hourly rate of \$25.00.

OLD BUSINESS:

- Sewers – Attorney Offen stated the Hillsborough MUA has returned the contract we sent them in October of 2017. He suggested the Borough Council discuss this matter in executive session.
- FEMA Flood Mitigation Project – Attorney Offen stated we have received a signed contract from the county for the land swap. He recommended the Borough Council discuss this matter in executive session and added that if the Borough Council agrees this contract must be approved via an ordinance.

EXECUTIVE SESSION:

Councilman Kidd offered a resolution to enter into closed session for the stated purposes. Seconded by Councilwoman Smerdon.

Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that they intend to enter executive session and then return to the regular meeting of the Borough Council; and

BE IT FURTHER RESOLVED that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

SUBJECT MATTER	TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED
FEMA Flood Mitigation Project – Kestner Transfer Agreement	When resolved
Hillsborough Township Municipal Utilities Authority Agreement	When resolved

ADJOURNMENT:

Upon returning from closed session, Councilman Kidd offered a motion to adjourn the regular meeting at 8:55 PM. Seconded by Councilwoman Smerdon.



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Roll Call: Bowers – yes, Kidd – yes, Smerdon – yes, Ross - yes

Attested to:

Gregory J. Bonin, Borough Clerk