



Millstone Borough
BOROUGH COUNCIL
REGULAR MEETING MINUTES
June 19, 2017

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG: Mayor Heck led those present on the flag salute.

<u>ROLL CALL:</u>	Councilman Derek Dandy	Present
	Councilwoman Merry Emmich	Present
	Councilman Alan Kidd	Present
	Councilwoman Denene Smerdon	Present
	Councilman John Stashek	Absent
	Council President Scott Ross	Absent
	Mayor Raymond Heck	Present

MINUTES:

- April 17, 2017 – Regular meeting minutes

A motion to approve the minutes was offered by Councilman Kidd. Seconded by Councilwoman Emmich.

Roll Call: Dandy – yes, Emmich – yes, Kidd – yes, Smerdon – yes

- April 17, 2017 – Executive meeting minutes

A motion to approve the minutes was offered by Councilman Kidd. Seconded by Councilwoman Emmich.

Roll Call: Dandy – yes, Emmich – yes, Kidd – yes, Smerdon – yes

- May 15, 2017 – Regular meeting minutes

A motion to approve the minutes was offered by Councilman Kidd. Seconded by Councilwoman Emmich.

Roll Call: Dandy – yes, Emmich – yes, Kidd – yes, Smerdon – yes

REPORTS:

- Assessor: Attorney Offen reported that we have one tax appeal. It is from the same claimant that files each year. No action is currently needed by the Borough Council.
- Board of Health: no report
- Borough Clerk: Clerk Bonin reported on the results of the primary election and that all went smooth that day.
- Emergency Management/State Police/ Millstone Valley Fire Department: Mayor Heck stated there were no emergencies this past month. He did state that the current storm has brought down some branches.
- Environmental Commission: no report.



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- Finance/Tax Collection: CFO Pollex stated that he estimates our collection rate to be approximately 81%. CFO Pollex stated that there is one more elevation project and he is waiting for a check from DEP.
- Historic Commission: no report
- Recreation Commission: no report

COUNCIL REPORTS:

- Buildings and Grounds: Councilman Dandy reported on an eagle scout project to improve the handicap ramp at borough hall. The project should begin soon and be done in July.
- Planning Board: Councilwoman Emmich asked if the zoning officer has provided an update to the church parking lot matter and the use of the ancillary building. Mayor Heck stated he asked the zoning officer for an update but has yet to receive a response.
- Traffic and Roads: no report

MAYOR'S REPORT:

Mayor Heck reported that he has been working on the FEMA elevation project. The last house to be elevated is a bit more difficult as it is located very close to the roadway. All has worked out well and Mayor Heck anticipates the house should be done in late July. After this is complete the Borough will look at the other properties that may qualify for a future project.

Attorney Offen asked about the Kestner relocation project. Mayor Heck stated that he is waiting to hear from Mr. Kestner about who is his legal representation.

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public

A motion to open the meeting to the public was offered by Councilwoman Kidd. Seconded by Councilwoman Emmich.

Roll Call: Dandy – yes, Emmich – yes, Kidd – yes, Smerdon – yes

- Motion to Close the Meeting to the Public

There being no public wishing to be heard, a motion to close the meeting to the public was offered by Councilman Dandy. Seconded by Councilwoman Smerdon.

Roll Call: Dandy – yes, Emmich – yes, Kidd – yes, Smerdon – yes

APPROVAL OF CLAIMS FOR PAYMENT:

A motion to approve the claims for payment was offered by Councilman Kidd. Seconded by Councilwoman Emmich.

Roll Call: Dandy – yes, Emmich – yes, Kidd – yes, Smerdon – yes

WHEREAS, request for payment has been made in connection with the following claims against the Borough of Millstone on the below spread sheet; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims;



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NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

	19-Jun-17	June 19, 2017 Payments	
		2017 CURRENT FUND	
3919	R&L Data, Inc.	Inv.#90684 ; 5/2017 Services	\$117.60
3920	Mailbox Business Center	Prepare "Clean-up day" notices, postage	\$124.10
3921	Treasurer State of NJ	Stormwater Permit	\$500.00
3922	Stephen M. Offen, Esq.	5/2017 non-lit. services, #10757151	\$300.00
3922	Stephen M. Offen, Esq.	5/2017, elevation grant, #10757152	\$100.00
3923	Somerset County Treasurer	Engineering Invoice # 243	\$6,341.32
3924	N.J. American Water	Fire Hydrant Service; 5/2017	\$1,133.44
3925	Commissioners of F.D.#1	2nd Qtr. Fire Services	\$9,340.58
3926	A&W Contracting	Inv.#42759-43408; May Services	\$300.00
3927	N.J. American Water	5/2017 Service	\$23.26
3928	Republic Services	5/2017, Invoice # 0865-001433180	\$2,465.00
3929	Somerset County Treasurer	Inv. Dated 5/31/17, 2nd Qtr. Recycling	\$989.78
3930	Wendy Heck	Easter Egg Hunt Reimbursement	\$200.21
3931	P.S.E.& G.#65-081-353-07	5/2017 Service	\$113.45
3932	P.S.E.& G.#66-363-804-03	5/2017 Service	\$110.69
3933	Verizon Wireless	5/2017 Service, Inv.#9786436482	\$115.40
3934	Century Link	5/2017 Service	\$103.73
3935	Franklin Tp. Police Dept.	5/2017 Service #'s 15,16,17 & 18	\$3,220.00
WIRE	Treasurer, State of N.J.	2nd Qtr. Employee with holding	\$705.18
		June 2017 Payroll	
		Mun. Clerk, S&W	\$1,050.00
		Tax Collection, S&W	\$1,166.67
		Tax Assessment, S&W	\$583.33
		Planning Board, S&W	\$458.33
		Finance (Q.P.A.)	\$4,125.00
		Zoning/Const.	\$1,000.00
		O.A.S.I.	\$641.35
		TOTAL	\$9,024.68
3917	Millstone Payroll Fund	June 2017 Payroll	\$2,000.00
3936	Millstone Payroll Fund	June 2017 Payroll	\$7,024.68

NEW BUSINESS:

- LIQUOR LICENSE RENEWAL**

A resolution to renew the liquor license was offered by Councilman Kidd. Seconded by Councilwoman Emmich.

Roll Call: Dandy – yes, Emmich – yes, Kidd – yes, Smerdon – yes



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WHEREAS, Millstone Wine and Liquors has satisfied its requirements for renewal approval from the State of NJ and Borough of Millstone;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone, that it hereby authorizes the renewal of the following liquor license effective July 1, 2017

<u>LICENSEE/ADDRESS</u>	<u>TYPE</u>	<u>LICENSE NO.</u>
Millstone Wine & Liquors Inc. 1377 Main Street Millstone, NJ 08844	Plenary Retail Consumption	1812-33-002-004

• **AWARD BEARDSLEE ROAD CONTRACT**

A resolution to award the road contract was offered by Councilman Kidd. Seconded by Councilwoman Emmich.

Roll Call: Dandy – yes, Emmich – yes, Kidd – yes, Smerdon – yes

WHEREAS, sealed bids were received on June 13, 2017 by the Purchasing Agent for Road Improvements to Beardslee Road (“Project”); and

WHEREAS, the bids were reviewed by the Purchasing Agent and the bid submitted by Top Line Construction was the numerically lowest bid and was complete, responsive and responsible; and

WHEREAS, the Township Engineer has also reviewed the bid submitted by Top Line Construction and has determined that it meets the requirements of the Bid Document and Technical Specifications; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council that a contract for the above Project in an amount not to exceed \$318,969.09 be awarded to:

Top Line Construction Corp.
22 Fifth Street
Somerville, NJ 08876

• **VERIZON WIRELESS PRESENTATION**

Attorney Offen recused himself from this presentation as he represents Verizon Wireless.

The Borough Council introduced themselves to the Verizon representative.

Richard Komissar, from Tilson Tech, stated he represents Verizon Wireless who wishes to install small node wireless access points throughout the Borough. He stated the box that would be installed has a short range and the Borough might see somewhere between 1 and 3 boxes on new poles (perhaps old poles but probably new poles). He stated the small nodes would be used to augment the existing wireless system.

Mayor Heck stated as Millstone Borough is a historic Borough he would yield to the opinion of the Historic Commission and recommended that Verizon approach the Historic Commission for their approval. If they approve the Borough Council would then consider the request.



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OLD BUSINESS:

- Sewers – Attorney Offen stated there has been no update from the SRVSA.
- Insurance – Attorney Offen stated that the representative from Selective Insurance has yet to provide the information requests.
- FEMA Flood Mitigation Project – no report

ADJOURNMENT:

A motion to adjourn the regular meeting at 8:02 PM was offered by Councilwoman Smerdon. Seconded by Councilwoman Emmich.

Roll Call: Dandy – yes, Emmich – yes, Kidd – yes, Smerdon – yes, Stashek – yes.

Attested to:

A handwritten signature in black ink, appearing to read "G. J. Bonin".

Gregory J. Bonin, Borough Clerk