



Millstone Borough
BOROUGH COUNCIL
REGULAR MEETING MINUTES
September 16, 2019

TIME: 7:39 PM

CALL TO ORDER – OPENING STATEMENT: Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG: Mayor Heck led those present on the flag salute.

<u>ROLL CALL:</u>	Councilman Vincent Biviano	Present
	Councilman Derek Dandy	Absent
	Councilman Alan Kidd	Absent
	Councilwoman Denene Smerdon	Present
	Councilman John Stashek	Present
	Council President Scott Ross	Present
	Mayor Raymond Heck	Present

Also Present: CFO Laura Popick, Attorney Jessica Palmer, Borough Clerk Gregory Bonin

MINUTES:

- July 15, 2019 regular meeting minutes (JS SR abstain)

Councilwoman Smerdon offered a motion to approve the minutes. Seconded by councilman Biviano.

Roll Call: Biviano – yes, Smerdon – yes, Stashek – abstain, Ross – abstain, Heck - yes

- July 15, 2019 executive meeting minutes (JS SR abstain)

Councilwoman Smerdon offered a motion to approve the minutes. Seconded by councilman Biviano.

Roll Call: Biviano – abstain, Smerdon – yes, Stashek – abstain, Ross – abstain, Heck – yes.

- August 19, 2019 regular meeting minutes (DD abstain)

Councilwoman Smerdon offered a motion to approve the minutes. Seconded by councilman Biviano.

Roll Call: Biviano – yes, Smerdon – yes, Stashek – yes, Ross – yes.

REPORTS:

- Assessor: no report
- Board of Health: no report
- Borough Clerk: no report
- Emergency Management/State Police/Millstone Valley Fire Department: Mayor Heck report he is going to approach Freeholders to get action on getting improved lighting at intersection of Rt 514 and Rt 533. We need traffic calming



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devices in the borough. The recent accident has proven the need for more traffic warning and calming devices at the intersection.

- Environmental Commission: no report
- Finance/Tax Collection: CFO Popick reported that tax collection for august was 97.9%
- Historic Commission: no report
- Recreation Commission: Mayor Heck said Spooky Movie Night will happen in October.

COUNCIL REPORTS:

- Buildings and Grounds: no report
- Planning Board: no report
- Traffic and Roads: no report

MAYOR'S REPORT:

Mayor Heck stated the Van Doren road paving project should start in October. He commented that we may move to repair the sidewalks and turn responsibility to the residents to own and maintain per the ordinance.

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public

Council President Ross offered a motion to open the meeting to the public. Seconded by Councilman Biviano.

Roll Call: Biviano – yes, Smerdon – yes, Stashek – yes, Ross – yes.

- Motion to Close the Meeting to the Public

There being no public wishing to be heard, Councilwoman Smerdon offered a motion to close the meeting to the public. Seconded by Councilman Biviano.

Roll Call: Biviano – yes, Smerdon – yes, Stashek – yes, Ross – yes.

APPROVAL OF CLAIMS FOR PAYMENT:

Councilman Biviano offered a motion to approve the claims for payment. Seconded by Council President Ross.

Roll Call: Biviano – yes, Smerdon – yes, Stashek – yes, Ross – yes.

WHEREAS, request for payment has been made in connection with the following claims against the Borough of Millstone on the below spread sheet; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.



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CHECK	VENDOR	ACCOUNT	AMOUNT	PO NO.	ACCOUNT NO.
		2019 CURRENT FUND			
4516	R & L Data Centers	Aug 2019 Payroll Services; Inv 97998	\$147.00	9-026	9-20-100-20
4503	Somerset County Clerk	2019 Primary Election	\$211.55	9-076	9-20-120-20
4504	Stephen M. Offen, Esq.	Aug Inv 10970939 - Non-litigation Services	\$400.00	9-010	9-20-155-20
4518	Somerset County Engineering	6/1-7/31; Inv. 353, 361; Eng Services	\$1,919.31	9-030	9-20-165-20
4505	Commissioners of Fire Dist No 1	3rd Quarter 2019	\$9,418.66	9-075	9-25-255-20
4506	NJ American Water	Aug 2019; Acct No 1018-210022797651-Fire Hydrant	\$852.13	9-020	9-25-265-20
4507	NJ American Water	Aug 2019; Acct No. 1018-210022093410; 1353 Main	\$12.47	9-021	9-26-300-20
4517	A.W. Contracting	Aug; Inv. 53249, 53370, 53520, 53683	\$405.00	9-049	9-26-300-20
4509	Somerset Cty Treasurer (Recycling)	3rd Quarter 2019; Recycling Services	989.78	9-062	9-26-305-20
4510	PSE&G	Sept 2019; Acct No. 66-363-804-03; Amwell Rd	\$99.23	9-015	9-31-435-20
4511	PSE&G	Sep 2019; Acct No. 65-081-353-09; Amwell & Main	\$102.41	9-016	9-31-435-20
4512	CenturyLink	Sep 2019 comm services; Acct #309982488; 9/1-9/30	\$109.31	9-013	9-31-440-20
4514	Selective Casualty Insurance Co	Settlement for Selective Casualty Insurance VS Millstone	\$754.00	9-077	9-35-470-20
		SEPTEMBER 2019 PREPAID			
4515	Verizon Wireless	Bill Date 8/25/19; Inv 9836830571; 7/26-8/25	\$136.97	9-014	9-31-440-20
4502	Hillsborough Twp Bd of Ed	Quarterly Payment for 2019/20 School year due 8/30	\$250,451.75	9-074	Fund Balance
	Millstone Payroll Fund	September Payroll	\$1,500.00		
	Millstone Payroll Fund	September Payroll	\$6,000.22		
		TOTAL CURRENT FUND	\$273,509.79		
		SEPTEMBER PAYROLL FUND			
		Mun. Clerk, S&W	\$1,111.50		
		Tax Collection, S&W	\$953.67		
		Tax Assessment, S&W	\$606.92		
		Planning Board, S&W	\$476.83		
		Finance, S & W	\$2,999.75		
		Construction/Zoning	\$1,040.50		
		O.A.S.I.	\$549.97	9-008	
			\$7,739.14		



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	TOTAL PAYROLL FUND	\$15,478.28		
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NEW BUSINESS:

none

OLD BUSINESS:

- Sewers – Attorney Palmer reported that Attorney Offen stated he will reach out to the attorney for the HTMUA to work out some administrative details on the resolution to move forward.
- Councilman Biviano asked how long Joe’s garage will be under construction, Mayor Heck stated it could be weeks as they are pulling the tanks.

EXECUTIVE SESSION:

Councilwoman Smerdon offered a motion enter into executive session at 7:59 PM. Seconded by Council President Ross

Roll Call: Biviano – yes, Smerdon – yes, Stashek – yes, Ross – yes.

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that they intend to enter executive session and then return to the regular meeting of the Borough Council; and

BE IT FURTHER RESOLVED that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

<u>SUBJECT MATTER</u>	<u>TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED</u>
Contract Negotiations	When the matter is concluded

ADJOURNMENT:

Upon returning from executive session a motion to adjourn the regular meeting at 8:12 was offered by Councilwoman Smerdon. Seconded by Councilman Biviano.

Roll Call: Biviano – yes, Smerdon – yes, Stashek – yes, Ross – yes.

Attested to:

Gregory J. Bonin, Borough Clerk