



Millstone Borough

REGULAR MEETING AGENDA

February 24, 2020

TIME: XX PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

- Councilman Vincent Biviano
- Councilman Derek Dandy
- Councilman Alan Kidd
- Councilwoman Kristin Ross
- Councilman John Stashek
- Council President Scott Ross
- Mayor Raymond Heck

MINUTES:

- None
 - (December 2019, January and February 2020 minutes will be presented during the March meeting)

REPORTS:

- Assessor –
- Clerk –
- Emergency Management –
- Finance/Tax Collection –
- Historic Commission –
- Office of Emergency Management (State Police & Fire) – Discussion: establishment of Local Emergency Planning Committee (LEPC)
- Recreation Commission –

COUNCIL REPORTS:

- Buildings and Grounds -
- Planning Board –
- Traffic and Roads -

MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public



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CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the following claims against the Borough of Millstone as shown in the following spreadsheet; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

CHECK	VENDOR	ACCOUNT	AMOUNT	PO NO.	ACCOUNT NO.
		2019 RESERVE CURRENT FUND			
4625	Somerset Cty Engineering	Dec 2019 Engineering Services; Inv. 395	\$574.97	9-030	9-20-165-20
4626	Carter Van Dyke Assoc.	Oct 2019 Planning Services; Inv 18341	\$565.50	9-056	9-21-180-20
4626	Carter Van Dyke Assoc.	Nov 2019 Planning Services; Inv 18372, 18373	\$577.50	9-056	9-21-180-20
4626	Carter Van Dyke Assoc.	Dec 2019 Planning Services; Inv 18391	\$82.50	9-056	9-21-180-20
4627	Miller Porter & Muller	Dec 2019 Planning Services; Inv 13794	\$82.00	9-037	9-21-180-20
4628	Wendy Heck	Reimbursement for "Grinch Night" held on 12/22/19	\$383.34	9-051	9-28-370-20
4641	Franklin Twp Police	Dec 2019 Police Services; Inv FTPD014702, 3, 4	\$2,800.00	9-035	9-42-240-20
		2019 RESERVE CURRENT FUND - PREPAID			
4623	Gannett NJ	To Replace lost check #4546 dated 11/18/19; Planning	\$72.84	9-094	9-20-180-20
4623	Gannett NJ	To Replace lost check #r4546 dated 11/18/19; Tax Sale	\$185.93	9-095	9-20-145-20
		TOTAL 2019 RESERVE CURRENT	\$5,324.58		
		2020 CURRENT FUND			
4629	R & L Data Centers	Jan, Feb Payroll Services, W2; Inv 99342	\$496.00	0-019	0-20-100-20
4630	Stephen Offen	Jan Legal Services; Inv 11007561, 63, 64	\$960.00	0-008	0-20-155-20
4631	NJ American Water	Jan 2020; Acct 1018-210022797651; Fire Hydrant	\$1,066.72	0-014	0-25-265-20
4632	Somerset Cty Treasurer	Snow Plow/Salting Services for 1/18/20; Inv 1461	\$1,474.96	0-016	0-26-290-20
4633	NJ American Water	Jan 2020; Acct 1018-210022093410; Mun Bldg	\$35.45	0-015	0-26-300-20
4634	SDG Security	Alarm Monitoring 1st qtr; Fire alarm test	\$223.80	0-026	0-26-300-20



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4635	Republic Services	Jan 20 Sanitation Services; Inv. 0865-001842299	\$2,692.80	0-018	0-26-305-20
4636	PSE&G	Feb 2020; Acct No. 66-363-804-03; Amwell Rd	\$99.54	0-011	0-31-435-20
4637	PSE&G	Feb 2020; Acct No. 65-081-353-09; Amwell & Main	\$102.00	0-012	0-31-435-20
4638	PSE&G	Feb 2020; Acct 13-014-015-01; Master Acct	\$952.84	0-013	0-31-435-20
4639	CenturyLink	Feb 2020 comm services; Acct #309982488	\$110.69	0-009	0-31-440-20
4640	Franklin Twp Police	Jan 2020 Police Services; Inv. FTPD014765,6,7,8	\$3,220.00	0-021	0-42-240-20
		2020 CURRENT FUND - PREPAID			
WIRE	Millstone Payroll Fund	February Payroll	\$3,539.18		
4624	Verizon	Jan 2020; Inv. 9847079638; 12/26-1/25	\$220.43	0-010	0-31-440-20
		TOTAL 2020 CURRENT FUND	\$15,194.41		
		PAYROLL FUND			
		Mun. Clerk, S&W	\$1,111.50	0-002	
		Tax Collection, S&W	\$953.67	0-002	
		Tax Assessment, S&W	\$606.92	0-002	
		Planning Board, S&W	\$476.83	0-002	
		Finance, S & W	\$138.75	0-002	
		O.A.S.I.	\$251.51	0-001	
		TOTAL PAYROLL	\$3,539.18		

NEW BUSINESS:

- **DISCUSSION: 2020 Budget**

- **RESOLUTION AUTHORIZING SALARIES AND OTHER COMPENSATION FOR MUNICIPAL OFFICIALS AND EMPLOYEES IN THE BOROUGH OF MILLSTONE AND REPEALING ALL OTHER RESOLUTIONS INCONSISTENT HEREWITH.**

BE IT RESOLVED by the Mayor and Council of the Borough of Millstone in the County of Somerset, State of New Jersey, that the following enumerated officials and employees of the Borough of Millstone be paid annually as follows in 2020;

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Millstone that the salaries set forth shall be paid when the Chief Financial Officer can certify that funding is available.

Position	2020 Salary
Borough Clerk*	\$11,907
Registrar	\$1,666
Chief Financial Officer	\$11,673
Deputy Treasurer	\$5,837



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Planning Board Secretary	\$5,837
Tax Collector	\$11,673
Deputy Tax Collector	\$3,184
Tax Assessor	\$7,429
Zoning Officer	\$4,246
Qualified Purchasing Agent	\$1,699
Borough Marshall (per call)	\$107

Any and all salary authorizations inconsistent with this Resolution are hereby repealed.

OLD BUSINESS:

- Sewers

EXECUTIVE SESSION (if necessary):

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED, that the meeting shall be adjourned at the end of the closed session; and

BE IT FURTHER RESOLVED, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

SUBJECT MATTER

Hillsborough Board of Education

**TIME WHEN AND THE CIRCUMSTANCES
UNDER WHICH THE SUBJECT MATTER
CAN BE DISCLOSED**

When the matter is resolved

ADJOURNMENT of Regular Meeting: