



Millstone Borough

REGULAR MEETING AGENDA

March 16, 2020

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

- Councilman Vincent Biviano
- Councilman Derek Dandy
- Councilman Alan Kidd
- Councilwoman Kristin Ross
- Councilman John Stashek
- Council President Scott Ross
- Mayor Raymond Heck

MINUTES:

- December 16, 2019 regular meeting minutes
- January 20, 2020 regular meeting minutes
- January 20, 2020 executive meeting minutes
- February 24, 2020 regular meeting minutes

REPORTS:

- Assessor –
- Clerk –
- Emergency Management –
- Finance/Tax Collection –
- Historic Commission –
- Office of Emergency Management (State Police & Fire) –
- Recreation Commission –

COUNCIL REPORTS:

- Buildings and Grounds -
- Planning Board –
- Traffic and Roads -

MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public



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CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the following claims against the Borough of Millstone as shown in the following spreadsheet; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

CHECK	VENDOR	ACCOUNT	AMOUNT	PO NO.	ACCOUNT NO.
		2020 CURRENT FUND			
4643	R & L Data Centers	March Payroll Services, Inv 99613	\$152.00	0-019	0-20-100-20
4644	US Postal Service	Envelopes w/return address for Tax Collector	\$418.75	0-027	0-20-145-20
4645	Stephen Offen	Feb Legal Services; Inv 11014471,72,73	\$651.50	0-008	0-20-155-20
4646	NJ American Water	Feb 2020; Acct 1018-210022797651; Fire Hydrant	\$1,066.72	0-014	0-25-265-20
4647	NJ American Water	Feb 2020; Acct 1018-210022093410; Mun Bldg	\$28.84	0-015	0-26-300-20
4648	Republic Services	Feb 20 Sanitation Services; Inv. 0865-001858594	\$2,692.80	0-018	0-26-305-20
4649/1024	MGL	Dog/Cat Tags, Forms; Inv 169721	\$437.00	0-032	0-27-340-20\ Animal Trust
4650	PSE&G	March 2020; Acct No. 66-363-804-03; Amwell Rd	\$104.71	0-011	0-31-435-20
4651	PSE&G	March 2020; Acct No. 65-081-353-09; Amwell & Main	\$107.30	0-012	0-31-435-20
4652	CenturyLink	March 2020 comm services; Acct #309982488	\$191.55	0-009	0-31-440-20
Wire	NJ State, Div of Pensions	2020 Annual Employer Appropriation	\$4,750.00	0-030	0-36-475-20
		2020 CURRENT FUND - PREPAID			
Wire	Millstone Payroll Fund	March Payroll	\$7,189.17		



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4642	Verizon	Feb 2020; Inv. 9849151863	\$220.43	0-010	0-31-440-20
		TOTAL 2020 CURRENT FUND AND DOG TRUST	\$18,010.77		
		PAYROLL FUND			
		Mun. Clerk, S&W	\$1,111.50	0-002	
		Tax Collection, S&W	\$953.67	0-002	
		Tax Assessment, S&W	\$606.92	0-002	
		Planning Board, S&W	\$476.83	0-002	
		Finance, S & W	\$2,999.75	0-002	
		Construction/Zoning	\$1,040.50	0-002	
		O.A.S.I.	\$549.97	0-001	
		TOTAL PAYROLL	\$7,739.14		

NEW BUSINESS:

- **DISCUSSION: MUNICIPAL COURT AGREEMENT (EXPIRES JUNE 2020)**
- **RESOLUTION APPROVING TEMPORARY EMERGENCY APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-20**

WHEREAS, the Local Budget Law, specifically N.J.S.A. 40A:4-20, requires that the governing body of a municipality shall by Resolution make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the Calendar year and the adoption of budget; and

WHEREAS, the date of this Resolution is prior to the adoption of the 2020 Calendar Year Budget; and

NOW, THEREFORE, IT IS RESOLVED, by the Mayor and Borough Council of the Borough of Millstone, County of Somerset, New Jersey that the following Temporary Emergency Appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for her record.

CURRENT FUND	AMOUNT
0-20-145-20	\$300.00



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- **SHARED SERVICE AGREEMENT WITH SOMERSET COUNTY FOR ENGINEERING SERVICES**

WHEREAS, the Borough Council of the Borough of Millstone has a need to contract for the services of Engineering Services; and

WHEREAS, the Local Public Contracts Law and Uniform Shared Services Act authorizes and empowers the County and Municipality to enter into an agreement for such services; and

WHEREAS, the Borough Council has determined it is in the best interest of the Borough to enter into a shared services agreement with the County of Somerset for Engineering Services; and

WHEREAS, the Chief Financial Officer has certified funds are available in the 2020 budget for this contract;

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Millstone appoints the County of Somerset, specifically Somerset County Engineer Matt Loper, as the Borough Engineer.

- **SHARED SERVICE AGREEMENT WITH HILLSBOROUGH TOWNSHIP FOR HEALTH SERVICES**

WHEREAS, the Borough Council of the Borough of Millstone has a need to contract for the services of Health Services; and

WHEREAS, the Local Public Contracts Law and Uniform Shared Services Act authorizes and empowers the County and Municipality to enter into an agreement for such services; and

WHEREAS, the Borough Council has determined it is in the best interest of the Borough to enter into a shared services agreement with the Hillsborough Township for Health Services; and

WHEREAS, the Chief Financial Officer has certified funds are available in the 2020 budget for this contract;

NOW THEREFORE, BE IT RESOLVED that the Borough of Millstone enter into a shared services agreement with the Hillsborough Township for Health Services, specifically Health Officer Shiobhan Spano, as the Borough Health Officer.

OLD BUSINESS:

- Sewers



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EXECUTIVE SESSION (if necessary):

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED, that the meeting shall be adjourned at the end of the closed session; and

BE IT FURTHER RESOLVED, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

<u>SUBJECT MATTER</u>	<u>TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED</u>
Hillsborough Board of Education	When the matter is resolved

ADJOURNMENT of Regular Meeting: