



Millstone Borough

REGULAR MEETING AGENDA

April 20, 2020

In Compliance with the recent NJ State Executive Orders, the April 20, 2020 Borough Council meeting will be held virtually. The meeting will be conducted via the GoTo Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council meeting - April 20, 2020 @ 7:30 PM

Mon, Apr 20, 2020 7:30 PM - 9:00 PM (EDT)

Join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/171526013>

You can also dial in using your phone. United States: [+1 \(786\) 535-3211](tel:+17865353211) Access Code: 171-526-013

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

- Councilman Vincent Biviano
- Councilman Derek Dandy
- Councilman Alan Kidd
- Councilwoman Kristin Ross
- Councilman John Stashek
- Council President Scott Ross
- Mayor Raymond Heck

MINUTES:

- March 16, 2020 regular meeting minutes

REPORTS:

- Assessor –
- Clerk –
- Emergency Management –
- Finance/Tax Collection –
- Historic Commission –
- Office of Emergency Management (State Police & Fire) –
- Recreation Commission –

COUNCIL REPORTS:

- Buildings and Grounds -
- Planning Board –
- Traffic and Roads -



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MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the following claims against the Borough of Millstone as shown in the following spreadsheet; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

CHECK	VENDOR	ACCOUNT	AMOUNT	PO NO.	ACCOUNT NO.
		2020 CURRENT FUND			
4671	CompassMSP	Feb email support; Inv 131905	\$525.00	0-041	0-20-110-20
4656	MGL	Check Printing; Inv 171525	\$354.00	0-036	0-20-130-20
4657	Laura Vesce	Reimb-1099's, Office Supplies, Stamps	\$132.48	0-040	0-20-130-20
4672	Raymond Heck	Reimb Notebook Computer	\$511.79	0-028	0-20-130-20
4658	Vital Communications	MOD IV Tape; Inv 76723	\$100.00	0-031	0-20-145-20
4659	Stephen Offen	March Legal Inv 11021821; Affordable Housing	\$50.00	0-008	0-20-155-20
4659	Stephen Offen	March Legal Inv 11021822; Millstone Boro	\$1,070.42	0-008	0-20-155-20
4659	Stephen Offen	March Legal Inv 11021823; Hillsboro Bd of Ed	\$162.00	0-008	0-20-155-20
4660	Somerset Cty Engineering	Jan Services; Inv. 407	\$2,685.43	0-017	0-20-165-20



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4661	Gannett NJ	Planning Board Meeting Ad 2/21, 2/28; Inv 3241441	\$41.28	0-035	0-21-180-20
4662	NJ American Water	Mar 2020; Acct 1018-210022797651; Fire Hydrant	\$1,066.72	0-014	0-25-265-20
4663	NJ American Water	March 2020; Acct 1018-210022093410; Mun Bldg	\$28.84	0-015	0-26-300-20
4664	SDG	Resolve Test Trouble; Inv 20102125	\$350.75	0-039	0-26-300-20
4665	Republic Services	March 20 Sanitation Services; Inv. 0865-001873480	\$2,692.80	0-018	0-26-305-20
4666	Wendy Heck	Reimb-Supplies for Easter Egg Hunt	\$171.89	0-34	0-28-370-20
4667	PSE&G	March 2020; Acct No. 13 014 015 01; 1353 Main St	\$885.42	0-013	0-31-435-20
4668	PSE&G	April 2020; Acct No. 66-363-804-03; Amwell Rd	\$111.00	0-011	0-31-435-20
4669	PSE&G	April 2020; Acct No. 65-081-353-09; Amwell & Main	\$113.72	0-012	0-31-435-20
4670	Franklin Twp Police	FEB 2020 Police Services; Inv. FTPD014851,2,3	\$2,800.00	0-021	0-42-240-20
4670	Franklin Twp Police	MAR 2-17 2020 Police Services; Inv. FTPD014923,4	\$1,540.00	0-021	0-42-240-20
		2020 CURRENT FUND - PREPAID			
Wire	Millstone Payroll Fund	April Payroll	\$3,539.18		
4655	Verizon	March 2020; Inv. 9851252012	\$220.43	0-010	0-31-440-20
		TOTAL 2020 CURRENT FUND	\$19,153.15		
		PAYROLL FUND			
		Mun. Clerk, S&W	\$1,111.50	0-002	
		Tax Collection, S&W	\$953.67	0-002	
		Tax Assessment, S&W	\$606.92	0-002	
		Planning Board, S&W	\$476.83	0-002	
		Finance, S & W	\$138.75	0-002	
		O.A.S.I.	\$251.51	0-001	
		TOTAL PAYROLL	\$3,539.18		
		NON BUDGET - PREPAID			
4654	Hillsboro Bd of Education	Payment to School District (pymt due 11/29/19)	\$250,451.75	0-037	
Wire	State of NJ-Div Pensions & Benefits	1st Quarter Pension/Life Insurance Payment	\$726.49	0-038	



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NEW BUSINESS:

- **INTRODUCTION OF ORDINANCE 2020-001: CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) AND SET THE PUBLIC HEARING FOR MAY 18, 2020**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Millstone in the County of Somerset finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$14,509.25 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Millstone, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Millstone shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$14,509.25 , and that the CY 2020 municipal budget for the Borough of Millstone be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.



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- **RESOLUTION TO INTRODUCE THE 2020 BOROUGH BUDGET AND SET THE PUBLIC HEARING FOR MAY 18, 2020.**

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for year 2020.

BE IT FURTHER RESOLVED that said Budget be published in the Courier News in the issue of May 1, 2020.

The Governing Body of the Borough of Millstone does hereby approve the following as the Budget for the year 2020.

Notice is hereby given that the Budget and Tax Resolution was approved by the Borough Council of the Borough of Millstone, County of Somerset, on April 20, 2020; and

A Hearing on the Budget and Tax Resolution will be held at Municipal Building on May 18, 2020 at 7:30 PM at which time and place objections to said Budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested persons.

OLD BUSINESS:

- Sewers

EXECUTIVE SESSION (if necessary):

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED, that the meeting shall be adjourned at the end of the closed session; and

BE IT FURTHER RESOLVED, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

<u>SUBJECT MATTER</u>	<u>TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED</u>
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ADJOURNMENT of Regular Meeting: