



Millstone Borough

REGULAR MEETING AGENDA

May 18, 2020

In Compliance with the recent NJ State Executive Orders, the May 18, 2020 Borough Council meeting will be held virtually. The meeting will be conducted via the GoTo Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council meeting
Mon, May 18, 2020 7:30 PM(EDT)

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/293234933>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 293-234-933

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

- Councilman Vincent Biviano
- Councilman Derek Dandy
- Councilman Alan Kidd
- Councilwoman Kristin Ross
- Councilman John Stashek
- Council President Scott Ross
- Mayor Raymond Heck

MINUTES:

- April 20, 2020 regular meeting minutes (AK, JS abstain)
- May 3, 2020 special meeting minutes

REPORTS:

- Assessor –
- Clerk –
- Emergency Management/State Police/Fire –
- Finance/Tax Collection –
- Historic Commission –
- Recreation Commission –

COUNCIL REPORTS:

- Buildings and Grounds -



Millstone Borough
REGULAR MEETING AGENDA
May 18, 2020

- Planning Board –
- Traffic and Roads -

MAYOR’S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the following claims against the Borough of Millstone as shown in the following spreadsheet; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

CHECK	VENDOR	ACCOUNT	AMOUNT	PO NO.	ACCOUNT NO.
		2020 CURRENT FUND			
4680	R & L Data Centers	April Payroll Services	\$152.00	0-019	0-20-100-20
4681	Gannett NJ	Budget, Cap Ord - 5/1/20	\$133.21	0-049	0-20-110-20
4682	JP Monzo	School Tax Levy Analysis for FY 2021	\$500.00	0-043	0-20-110-20
4683	Stephen Offen	April Legal Inv 11029098; Millstone Boro	\$400.00	0-008	0-20-155-20
4683	Stephen Offen	April Legal Inv 11029099; Hillsboro Bd of Ed	\$75.00	0-008	0-20-155-20
4684	Mid Cty Mun Joint Ins Fund	2nd Installment of 2020 Assessment	\$3,425.00	0-048	0-23-220-20
4685	NJ American Water	April 2020; Acct 1018-210022797651; Fire Hydrant	\$1,066.72	0-014	0-25-265-20
4686	NJ American Water	April 2020; Acct 1018-210022093410; Mun Bldg	\$28.84	0-015	0-26-300-20
4687	AW Contracting	April Services; Inv 55167, 55171, 55290	\$289.25	0-	0-26-300-20



Millstone Borough

REGULAR MEETING AGENDA

May 18, 2020

				042	
4688	Republic Services	April Sanitation Services; Inv. 0865-001888238	\$2,692.80	0-018	0-26-305-20
4689	Somerset Cty Recycling	1st Quarter Recycling 2020	\$1,015.78	0-044	0-26-305-20
4690	PSE&G	April 2020; Acct No. 13 014 015 01; 1353 Main St	\$823.70	0-013	0-31-435-20
4691	PSE&G	May 2020; Acct No. 66-363-804-03; Amwell Rd	\$102.24	0-011	0-31-435-20
4692	PSE&G	May 2020; Acct No. 65-081-353-09; Amwell & Main	\$104.77	0-012	0-31-435-20
4695	Century Link	April 2020 comm services; Acct #309982488	\$184.00	0-009	0-31-440-20
4695	Century Link	May 2020 comm services; Acct #309982488	\$109.50	0-009	0-31-440-20
4696		2020 CURRENT FUND - PREPAID			
	Millstone Payroll Fund	May Payroll	\$3,539.18		
4674	Verizon	April 2020; Inv. 9851252012	\$220.38	0-010	0-31-440-20
		TOTAL 2020 CURRENT FUND	\$14,710.37		
		PAYROLL FUND			
		Mun. Clerk, S&W	\$1,111.50	0-002	
		Tax Collection, S&W	\$953.67	0-002	
		Tax Assessment, S&W	\$606.92	0-002	
		Planning Board, S&W	\$476.83	0-002	
		Finance, S & W	\$138.75	0-002	
		O.A.S.I.	\$251.51	0-001	
		TOTAL PAYROLL	\$3,539.18		
		NON BUDGET - PREPAID			
4675	Somerset County	2nd Qtr County Taxes	\$44,929.16	0-045	
4576	Somerset County	2nd Qtr Library Taxes	\$6,578.98	0-045	
4677	Somerset County	2nd Qtr Open Space Taxes	\$4,193.34	0-045	
4679	Hillsboro Bd of Education	Payment to School District (pymt due 2/28/20)	\$250,451.75	0-046	
		NON BUDGET			
4696	Hillsboro Bd of Education	Payment to School District (pymt due 5/29/20)	\$250,451.75	0-047	



Millstone Borough
REGULAR MEETING AGENDA
May 18, 2020

NEW BUSINESS:

- **RESOLUTION AUTHORIZING CANCELLATION OF THE BOROUGH OF MILLSTONE'S "PUBLIC DEFENDER" TRUST IN THE AMOUNT OF \$1,175.00 INCLUDED IN THE "OTHER TRUST" FUND AT TD BANK AND AUTHORIZING SAID FUNDS TO BE DEPOSITED INTO THE "CURRENT ACCOUNT" AT TD BANK**

WHEREAS, the Borough of Millstone has a bank account entitled "Other Trust" which includes \$1,175.00 of funds for Public Defenders Trust; and

WHEREAS, the Borough has no record of using these funds; and

WHEREAS, the Borough of Millstone intends to cancel the Public Defender Trust, withdraw these funds from the "Other Trust" fund account and move the funds to the Borough of Millstone's "Current Account".

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Millstone, County of Somerset, New Jersey that the Public Defender Trust in the "Other Trust" account in the amount of \$1,175.00 shall be closed and said funds shall be deposited into the Borough of Millstone "Current Account".

- **PUBLIS HEARING/ADOPTION OF ORDINANCE 2020-001: CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**
 - Motion to open the public hearing
 - Motion to close the public hearing
 - Motion to adopt ordinance

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Millstone in the County of Somerset finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$14,509.25 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,



Millstone Borough
REGULAR MEETING AGENDA
May 18, 2020

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Millstone, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Millstone shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$14,509.25 , and that the CY 2020 municipal budget for the Borough of Millstone be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

• **PUBLIC HEARING ON THE 2020 MILLSTONE BOROUGH MUNICIPAL BUDGET**

- Motion to open the meeting to the public
- Motion to close the meeting to the public

• **RESOLUTION TO ADOPT THE 2020 MILLSTONE BOROUGH BUDGET**

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for year 2020; and

BE IT FURTHER RESOLVED, that said Budget was published in the Courier News in the issue of May 1, 2020; and

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Millstone does hereby approve the document as the Budget for the year 2020:

RECORDED VOTE		
((ABSTAINED (
AYES (NAYS (
((ABSENT
(

Notice is hereby given that the Budget and Tax Resolution were approved by the Borough Council of the Borough of Millstone, County of Somerset, on April 20, 2020.



Millstone Borough
REGULAR MEETING AGENDA
May 18, 2020

A hearing on the Budget and Tax Resolution was held in the Borough Hall, on May 18, 2020 at 7:30 PM at which time comments, including objections, to said Budget and Tax Resolution for the year 2020 were presented by taxpayers or other interested persons.

OLD BUSINESS:

- Sewers

EXECUTIVE SESSION (if necessary):

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED, that the meeting shall be adjourned at the end of the closed session; and

BE IT FURTHER RESOLVED, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

SUBJECT MATTER

TIME WHEN AND THE CIRCUMSTANCES
UNDER WHICH THE SUBJECT MATTER
CAN BE DISCLOSED

ADJOURNMENT of Regular Meeting: