



Millstone Borough

REGULAR MEETING MINUTES

January 6, 2021

In Compliance with the recent NJ State Executive Orders, the Borough Council meeting will be held virtually. The meeting will be conducted via the GoTo Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council Regular meeting
Wed, Jan 6, 2021 7:30 PM - 9:00 PM (EST)
Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/612902365>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3112](tel:+15713173112)

Access Code: 612-902-365

TIME: 8:01 PM

CALL TO ORDER – OPENING STATEMENT: Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG: Mayor Heck led those present on the flag salute.

ROLL CALL:

Councilman Vincent Biviano	Present
Councilman Derek Dandy	Resigned as of 12.31.20
Councilwoman Karin Kidd	Present
Councilwoman Kristen Ross	Present
Councilman Jonathan Stashek	Present
Council President Alan Kidd	Present
Mayor Raymond Heck	Present

Also present: Attorney Stephen Offen, CFO Laura Vesce, Borough Clerk Gregory Bonin

MINUTES:

- December 21, 2020 regular meeting minutes (KK abstain)

Council President Kidd offered a motion to approve the minutes. Seconded by Councilwoman Ross.

Roll Call: Biviano – yes, K. Kidd – abstain, Ross – yes, Stashek – yes, A. Kidd - yes

REPORTS:

- Assessor – no report
- Clerk – no report
- Emergency Management – no report



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- Finance – no report
 - Historic Commission – no report
 - Millstone Valley Fire Department – no report
 - Recreation Commission – no report
 - State Police – no report
 - Tax Collection – no report

COUNCIL REPORTS:

- Buildings and Grounds – no report
- Planning Board – no report
- Traffic and Roads – no report

MAYOR'S REPORT:

Mayor Heck reported that Millstone has done well in 2020 despite it being a very difficult year. He stated the borough has a healthy financial surplus, is the safest town in the county and has continued to provide services to the community. We have the lowest Covid rate in the county and that is due to conscientious residents a vigorous sanitizing program by the borough of our municipal facilities. Further, we paved four roads this year and have made significant progress if an effort to make sewers available to borough residents.

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public

A motion to open the meeting to the public was offered by Council President Kidd. Seconded by Councilwoman Kidd.

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd - yes

- Motion to Close the Meeting to the Public

There being no public wishing to be heard, a motion to close the meeting to the public was offered by Council President Kidd. Seconded by Councilwoman Kidd.

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd - yes

NEW BUSINESS:

- **Resolution to appoint a Chief Financial Officer for the Borough of Millstone**

Council President Kidd offered a resolution to re-appoint CFO Vesce. Seconded by Councilwoman Kidd.

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd - yes



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WHEREAS, Laura Popick Vesce was appointed Chief Financial Officer for the Borough of Millstone effective January 1, 2018 with a term to expire December 31, 2020; and

WHEREAS, the Borough is in need of a certified Chief Financial Officer; and

WHEREAS, the Mayor and Borough Council see fit to re-appoint Ms. Vesce to the position of Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, the Borough Council of the Borough of Millstone that Laura Popick Vesce be appointed as the Millstone Borough Chief Financial Officer, effective January 1, 2021 for a term to expire on December 31, 2023.

- **Introduction of Ordinance 2021-001: AN ORDINANCE TO FIX SALARY RANGES AND OTHER COMPENSATION FOR MUNICIPAL OFFICIALS AND EMPLOYEES IN THE BOROUGH OF MILLSTONE AND REPEALING ALL OTHER ORDINANCES INCONSISTENT HEREWITH and set the public hearing for February 15, 2021**

Councilwoman Ross offered a motion to introduce the ordinance and set the public hearing for February 15, 2021. Seconded by Councilwoman Kidd.

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd - yes

BE IT ORDAINED by the Mayor and Council of the Borough of Millstone in the County of Somerset, State of New Jersey, that the following enumerated officials and employees of the Borough of Millstone be paid within the salary range provided annually unless otherwise stated;

BE IT FURTHER ORDAINED, that a resolution will be adopted by the Mayor and Council setting forth the salary for respective positions.

<u>Position</u>	<u>Salary Range</u>
Borough Clerk	\$11,000 - \$15,000
Borough Marshall	\$100.00 per call out event
Chief Financial Officer	\$11,000 - \$15,000
Clerical Staff	\$10.00 - \$25.00 per hour
Deputy Borough Clerk	\$5,500 - \$8,000
Deputy Tax Assessor	\$1,000 - \$8,000
Deputy Tax Collector	\$1,000 - \$8,000
Deputy Treasurer	\$5,500 - \$8,000
General Services Administrator	\$1,000 - \$8,000
Planning Board Secretary	\$5,500 - \$8,000
Public Works Laborer	\$12.00 - \$25.00 per hour
Qualified Purchasing Agent	\$1,000 - \$8,000
Registrar of Vital Statistics	\$1,000 - \$8,000
Tax Assessor	\$5,500 - \$8,000
Tax Collector	\$11,000 - \$15,000
Zoning Officer	\$1,000 - \$8,000

All ordinance or parts of ordinances inconsistent with this ordinance be and the same hereby repealed.



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This ordinance shall take effect immediately upon its passage and publication as provided by law.

OLD BUSINESS:

- Sewers – Attorney Offen reported that the borough, HTMUA and SRVSA have all signed the three-way agreement that will allow the borough to have sewers. This is the final administrative step that needed to be done.
- Attorney Offen also reported that the Planning Board, in December, held the requisite public hearing to determine if the Van Cleef property is an area in need of redevelopment. A report should be forthcoming to the Borough Council. The discussion at that time will be to determine if the Borough would like to implement a PILOT for this property.
- Mayor Heck informed those present that Councilman Derek Dandy has resigned his position and therefore the Republican party will present to the Borough Council three candidates of their choice who might replace Mr. Dandy. The Borough Council, at their meeting of January 18, 2021 would choose one person from the 3 offerings to be on the Borough Council.

ADJOURNMENT of Regular Meeting:

Council President Kidd offered a motion to adjourn the regular meeting at 8:20 PM. Seconded by Councilwoman Kidd.

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes

Attested to:

Gregory J. Bonin, Borough Clerk