



**Millstone Borough**  
**REGULAR MEETING MINUTES**  
**January 18, 2021**

In Compliance with the recent NJ State Executive Orders, the Borough Council meeting will be held virtually. The meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Topic: Millstone Borough regular meeting of January 18, 2021  
Time: Jan 18, 2021 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86233592526?pwd=bDRJcmxNUzE0U0RNSVIFYXI0UEpOdz09>

Meeting ID: 862 3359 2526

Passcode: 614491

One tap mobile

+13017158592,,86233592526#,,,,\*614491# US (Washington D.C)

+13126266799,,86233592526#,,,,\*614491# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 862 3359 2526

Passcode: 614491

Find your local number: <https://us02web.zoom.us/j/86233592526>

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**TIME:** 7:35 PM

**CALL TO ORDER – OPENING STATEMENT:** Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

**PLEDGE TO THE FLAG:** Mayor Heck led those present on the flag salute

<b><u>ROLL CALL:</u></b>	Councilman Vincent Biviano	Present
	Councilman Derek Dandy	Resigned as of 12.31.2020
	Councilwoman Karin Kidd	Present
	Councilwoman Kristen Ross	Present
	Councilman Jonathan Stashek	Absent
	Council President Alan Kidd	Present
	Mayor Raymond Heck	Present

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**MINUTES:**



# Millstone Borough

## REGULAR MEETING MINUTES

### January 18, 2021

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- January 6, 2021 reorganization meeting minutes

Councilwoman Ross offered a motion to approve the minutes. Seconded by Councilwoman Kidd

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, A. Kidd – yes.

- January 6, 2021 regular meeting minutes

Councilwoman Ross offered a motion to approve the minutes. Seconded by Councilwoman Kidd

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, A. Kidd – yes.

#### **REPORTS:**

- Assessor – no report
- Clerk – Clerk Bonin reported that dog and cat licensing will be late this year as the vendor did not send our supply of licenses.
- Emergency Management – Mayor Heck reported that he continues to be close communication with other government agencies regarding the Covid vaccinations. He will keep out public informed as to when they can expect vaccinations locally.
- Finance/Tax Collection – CFO Vesce stated we collected 98.25 % of taxes through the end of 2020.
- Historic Commission – Mayor Heck stated the Historic Commission is looking to freshen up the signs as you enter the borough.
- Millstone Valley Fire Department – no report
- Recreation Commission – no report
- State Police – no report

#### **COUNCIL REPORTS:**

- Buildings and Grounds – no report
- Planning Board – no report
- Traffic and Roads – Mayor Heck commented that he has been getting parking complaints especially on the narrow roads. He does not wish to put up too many signs in the town. It is important that emergency vehicles have access to these roads and we cannot park on both sides of street. The Borough Council discussed current issues in the community.

#### **MAYOR'S REPORT:**

No report

#### **MEETING OPEN TO THE PUBLIC:**

- Motion to Open the Meeting to the Public

Councilman Biviano offered a motion to open the meeting to the public. Seconded by Councilwoman Kidd.

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, A. Kidd – yes.



# Millstone Borough

## REGULAR MEETING MINUTES

### January 18, 2021

- Motion to Close the Meeting to the Public

There being no public wishing to be heard, Council President Kidd offered a motion to approve the minutes. Seconded by Councilwoman Ross.

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, A. Kidd – yes.

### **CLAIMS FOR PAYMENT**

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

Councilwoman Ross offered a motion to approve the claims for payment. Seconded by Council President Kidd

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, A. Kidd – yes.

**WHEREAS**, request for payment has been made in connection with the attached claims against the Borough of Millstone; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY**, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

(The bill list is included at the end of this agenda for review.)

### **NEW BUSINESS:**

### **DISCUSSION, APPOINTMENT AND SWEARING IN OF NEW BOROUGH COUNCIL MEMBER**

The Republican party provided the Borough Council with the names of three candidates to replace former Councilman Derek Dandy.

After a brief discussion the Borough Council choose Robert Galli of Beardslee Road to be a member of the Borough Council to fill the unexpired term of Derek Dandy.

Councilwoman Ross offered a motion to approve the appointment of Mr. Galli. Seconded by Councilwoman Kidd

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, A. Kidd – yes.



# Millstone Borough

## REGULAR MEETING MINUTES

### January 18, 2021

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#### **OLD BUSINESS:**

Attorney Offen explained the recent planning board action wherein they determined the Van Cleef property was an area in need of redevelopment. The Planning Board has recommended that the Van Cleef property be determined in need of redevelopment. Attorney Offen commented that this matter came into question when we were discussing whether or not to do a PILOT program with Van Cleef.

Attorney Offen stated the Borough Council does not have to act in a specific time frame but they should act and discuss the concept of a PILOT for Van Cleef.

Attorney Offen commented that the agreement with the HTMUA and SRVSA is fully finalized

#### **ADJOURNMENT of Regular Meeting:**

Council President Kidd offered a motion to adjourn the regular meeting at 8:05 PM. Seconded by Councilman Biviano

Roll Call: Biviano – yes, K. Kidd – yes, Ross – yes, A. Kidd – yes.

Attested to:

Gregory J. Bonin, Borough Clerk



# Millstone Borough

## REGULAR MEETING MINUTES

### January 18, 2021

### Claims list for January 2021

January 14, 2021  
10:39 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All  
 Range: 20-00073 to 21-00015  
 Format: Detail without Line Item Notes  
 Include Non-Budgeted: Y

Open: N    Paid: Y    Void: N  
 Rcvd: N    Held: N    Aprv: N  
 Bid: Y    State: Y    Other: Y    Exempt: Y

Paid Date Range: 12/22/20 to 12/31/21

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00073	08/06/20	NJAMWATE NJ AMERICAN WATER				B					
6 ACCT	210022797651	HYDRANTS	1,011.68	0-01-25-265-202		B FIRE HYDRANT SERVICE	P	4911 08/06/20	01/10/21	01/18/21	BILL: 12/17/20
20-00074	08/06/20	NJAMWATE NJ AMERICAN WATER				B					
6 ACCT	210022093410	MAIN ST	23.28	0-01-26-300-200		B BUILDINGS&GROUNDS-OTHER EXPENSES	P	4912 08/06/20	01/10/21	01/18/21	DATE: 12/18/20
20-00075	08/07/20	REPUBLIC REPUBLIC SERVICES				B					
6		SANITATION SERVICES - DEC	2,692.80	0-01-26-305-200		B SANITATION-OTHER EXPENSE	P	4919 08/07/20	01/10/21	01/18/21	0865-001996019
20-00076	08/07/20	OFFENSTE STEPHEN OFFEN				B					
10		LEGAL SERVICES-DECEMBER	450.00	0-01-20-155-200		B LEGAL-OTHER EXPENSES	P	4915 08/07/20	01/14/21	01/18/21	11088285
11		LEGAL SERVICES-DECEMBER	412.50	0-01-20-155-200		B LEGAL-OTHER EXPENSES	P	4915 08/07/20	01/14/21	01/18/21	11088284
			862.50								
20-00083	08/10/20	VERIZONW VERIZON WIRELESS				B					
7		WIRELESS COMM; BILL DATE:12/25	225.57	0-01-31-440-210		B TELEPHONE	P	4905 08/10/20	01/12/21	01/12/21	9869928098
20-00084	08/10/20	AMCONTRA A.W. CONTRACTING				B					
6		LANDSCAPE SERVICES-ANN ST PARK	720.00	0-01-26-300-200		B BUILDINGS&GROUNDS-OTHER EXPENSES	P	4906 08/10/20	01/10/21	01/18/21	CLIP5629
20-00086	08/11/20	COMCAST COMCAST				B					
7		INTERNET SERVICE-12/16-1/15	176.04	0-01-31-440-210		B TELEPHONE	P	4908 11/30/20	01/10/21	01/18/21	BD: 12/11/20
20-00102	10/19/20	BRANCHBU BRANCHBURG TOWNSHIP				B					
1	2020	LEAF PICK UP/DISPOSAL	6,000.00	0-01-26-290-200		B ROAD REPAIR-OTHER EXPENSES	P	4907 10/19/20	01/10/21	01/18/21	34973
21-00001	01/10/21	OASI OASI				B					
9		SOCIAL SECURITY PAYROLL-JAN	251.51	1-01-36-472-213		B SOCIAL SECURITY	P	128 01/10/21	01/14/21	01/18/21	JAN
21-00004	01/10/21	NJPENSIO STATE OF NEW JERSEY				B					
1	2020	3rd QTR PENSION	726.49	1-01-55-901-004		B DUE TO/FROM PAYROLL	P	126 01/10/21	01/12/21	01/12/21	
21-00005	01/10/21	SDGSECUR SDG SECURITY				B					
1	1ST	QTR TEST	147.80	1-01-26-300-200		B BUILDINGS&GROUNDS-OTHER EXPENSES	P	4920 01/10/21	01/10/21	01/18/21	20107059



# Millstone Borough

## REGULAR MEETING MINUTES

### January 18, 2021

January 14, 2021  
10:39 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
21-00006	01/10/21	NJLM NJLM	225.00	1-01-20-110-200	B	MAYOR & COUNCIL-OTHER EXPENSES	P 4914	01/10/21	01/10/21	01/18/21 310MLK21
1		2021 MEMBERSHIP DUES								
21-00007	01/10/21	NJCM NJCM	295.00	1-01-20-100-201	B	A&E-EMPLOYEE DEVELOPMENT	P 4913	01/10/21	01/10/21	01/18/21 2021487
1		2021 MEMBERSHIP DUES								
21-00008	01/10/21	MILLPAYR MILLSTONE BORO				PAYROLL				
1		CLERK S/W - JANUARY	1,111.50	1-01-20-121-100	B	MUN CLERK-SALARY & WAGES	P 127	01/10/21	01/14/21	01/18/21 JANUARY
2		TAX ASSESSOR S/W - JANUARY	606.92	1-01-20-150-100	B	TAX ASSESSOR-SALARY & WAGES	P 127	01/10/21	01/14/21	01/18/21 JANUARY
3		TAX COLLECTOR S/W - JANUARY	953.67	1-01-20-145-100	B	TAX COLLECTOR-SALARY & WAGES	P 127	01/10/21	01/14/21	01/18/21 JANUARY
4		PLANNING BD S/W - JANUARY	476.83	1-01-21-180-100	B	PLANNING BD-SALARY & WAGES	P 127	01/10/21	01/14/21	01/18/21 JANUARY
5		FINANCE S/W - JANUARY	138.75	1-01-20-130-100	B	FINANCE-SALARY & WAGES	P 127	01/10/21	01/14/21	01/18/21 JANUARY
			3,287.67							
21-00010	01/12/21	PSEG PSE&G	95.94	1-01-31-435-205	B	STREET LIGHTING	P 4916	01/12/21	01/12/21	01/18/21 BD: 1/6/21
2		ELEC;66 363 804 03; AMWELL								
21-00011	01/12/21	PSEG PSE&G	98.32	1-01-31-435-205	B	STREET LIGHTING	P 4917	01/12/21	01/14/21	01/18/21 BD: 1/6/21
2		ELEC;65 081 353 09;AMWELL&MAIN								
21-00012	01/12/21	PSEG PSE&G	898.93	1-01-31-435-205	B	STREET LIGHTING	P 4918	01/12/21	01/12/21	01/18/21 BD: JAN 11,2021
2		ELEC; 13-014-015-01; VARIOUS								
21-00013	01/13/21	GENERALC GENERAL CODE	1,195.00	1-01-20-120-200	B	ELECTIONS-OTHER EXPENSES	P 4909	01/13/21	01/14/21	01/18/21 GC00112421
1		ECODE 360 ANNUAL MAINTENANCE								
21-00014	01/14/21	SOMERENG SOMERSET COUNTY	73,543.12	1-01-55-700-001	B	NJ DOT VAN DOREN 2018	P 4921	01/14/21	01/14/21	01/18/21 455
1		VAN DOREN RESURFACING								
21-00015	01/14/21	HECKWEND WENDY HECK								
1		REIMBURSEMENT - "I VOTED"	9.11	0-01-20-120-200	B	ELECTIONS-OTHER EXPENSES	P 4910	01/14/21	01/14/21	01/18/21
2		REIMBURSEMENT - PAPER FOR	12.73	0-01-28-370-200	B	PARKS-OTHER EXPENSES	P 4910	01/14/21	01/14/21	01/18/21
3		REIMBURSEMENT - ANTIBACTERIAL	6.16	0-01-28-370-200	B	PARKS-OTHER EXPENSES	P 4910	01/14/21	01/14/21	01/18/21
			28.00							
Total Purchase Orders:		20	Total P.O. Line Items:	27	Total List Amount:	92,504.65	Total Void Amount:	0.00		

January 14, 2021  
10:39 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

Page No: 3

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	11,739.87	0.00	0.00	11,739.87
	1-01	80,764.78	0.00	0.00	80,764.78
Total of All Funds:		92,504.65	0.00	0.00	92,504.65