



# Millstone Borough

## REGULAR MEETING AGENDA

April 19, 2021

In Compliance with the recent NJ State Executive Orders, the Borough Council meeting will be held virtually. The meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Topic: Millstone Borough Council meeting For April 2021  
Time: Apr 19, 2021 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84020504862?pwd=dGs4bG5GbG1CbjZMVHlvMkhISjFkUT09>

Meeting ID: 840 2050 4862

Passcode: 625701

One tap mobile

+13017158592,,84020504862#,,,,\*625701# US (Washington DC)

+13126266799,,84020504862#,,,,\*625701# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 840 2050 4862

Passcode: 625701

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**TIME:** 7:30 PM

**CALL TO ORDER – OPENING STATEMENT:** The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

**PLEDGE TO THE FLAG:**

**ROLL CALL:**

- Councilman Vincent Biviano
- Councilman Robert Galli
- Councilwoman Karen Kidd
- Councilwoman Kristen Ross
- Councilman Jonathan Stashek
- Council President Alan Kidd
- Mayor Raymond Heck

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**MINUTES:**

- March 15, 2021 regular meeting minutes



**Millstone Borough**  
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**REPORTS:**

- Assessor –
- Clerk –
- Emergency Management (OEM/State Police/Fire) –
- Finance/Tax Collection –
- Historic Commission –
- Recreation Commission –

**COUNCIL REPORTS:**

- Buildings and Grounds -
- Planning Board –
- Traffic and Roads -

**MAYOR'S REPORT:**

**MEETING OPEN TO THE PUBLIC:**

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

**CLAIMS FOR PAYMENT**

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

**WHEREAS**, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY**, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

**NEW BUSINESS:**

- **RESOLUTION AUTHORIZING SALARIES AND OTHER COMPENSATION FOR MUNICIPAL OFFICIALS AND EMPLOYEES IN THE BOROUGH OF MILLSTONE AND REPEALING ALL OTHER RESOLUTIONS INCONSISTENT HEREWITH.**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Millstone in the County of Somerset, State of New Jersey, that the following enumerated officials and employees of the Borough of Millstone be paid annually as follows in 2021;



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**BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Millstone that the salaries set forth shall be paid when the Chief Financial Officer can certify that funding is available.

<b>POSITION</b>	<b>2021 SALARY</b>
General Services Administrator	\$5,700.00
Borough Clerk	\$12,673.00
Registrar	\$1,698.30
Tax Collector	\$12,444.00
Qualified Purchasing Agent	\$1,698.30
Chief Financial Officer	\$12,444.00
Planning Board Secretary	\$5,836.44
Tax Assessor	\$7,783.00
Zoning Officer	\$4,662.00
Zoning - per hr	\$1,000.00
Laborer-Public Bldg/Grounds-per hr	\$1,000.00
Borough Marshall	\$100 per call out event

Any and all salary authorizations inconsistent with this Resolution are hereby repealed.

- **RESOLUTION AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE HILLSBOROUGH-MILLSTONE MUNICIPAL ALLIANCE GRANT FOR THE FISCAL YEAR 2021-2022**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Millstone, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Somerset;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Millstone, County of Somerset, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Hillsborough-Millstone Municipal Alliance grant for fiscal year 2021-2022 in the amount of:  
DEDR           \$ 9,144.72



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Cash Match	\$ 2,286.18
In-Kind	\$ 6,858.54

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
  3. The Borough Council accepts subsequent award of this grant.
- **INTRODUCTION OF ORDINANCE 2021-002: CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) AND SET THE PUBLIC HEARING FOR MAY 17, 2021**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Millstone in the County of Somerset finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$14,782.46 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Millstone, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Borough of Millstone shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$14,782.46, and that the CY 2021 municipal budget for the Borough of Millstone be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,



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**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

- **RESOLUTION TO INTRODUCE THE 2021 BOROUGH BUDGET AND SET THE PUBLIC HEARING FOR MAY 17, 2021.**

**BE IT RESOLVED**, that the following statements of revenues and appropriations shall constitute the Municipal Budget for year 2021.

**BE IT FURTHER RESOLVED** that said Budget be published in the Courier News in the issue of May 3, 2021.

The Governing Body of the Borough of Millstone does hereby approve the following as the Budget for the year 2021.

Notice is hereby given that the Budget and Tax Resolution was approved by the Borough Council of the Borough of Millstone, County of Somerset, on April 19, 2021; and

A Hearing on the Budget and Tax Resolution will be held at Municipal Building on May 17, 2021 at 7:30 PM at which time and place objections to said Budget and Tax Resolution for the year 2021 may be presented by taxpayers or other interested persons.

**OLD BUSINESS:**

- Sewers

**EXECUTIVE SESSION (if necessary):**

**WHEREAS**, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

**WHEREAS**, the “Sunshine Law” requires that a closed session be authorized by Resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

**BE IT FURTHER RESOLVED**, that the meeting shall be adjourned at the end of the closed session; and

**BE IT FURTHER RESOLVED**, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

<u>SUBJECT MATTER</u>	<u>TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED</u>
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**ADJOURNMENT of Regular Meeting:**



# Millstone Borough

## REGULAR MEETING AGENDA

### April 19, 2021

### April 19, 2021 Claims list

April 15, 2021  
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Millstone Borough  
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Include Non-Budgeted: Y

Open: N Paid: Y Void: N  
 Rcvd: N Held: N Aprv: Y  
 Bid: Y State: Y Other: Y Exempt: Y

Paid Date Range: 03/16/21 to 12/31/21

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00017	01/11/20	SOMERENG SOMERSET COUNTY ENGINEERING									
		7 ENGINEERING SERVICES	317.94	0-01-20-165-200	B	ENGINEERING-OTHER EXPENSES	P	4991 04/01/20	03/31/21	04/19/21	464
21-00001	01/10/21	OASI OASI									
		12 SOCIAL SECURITY PAYROLL-APRIL	251.51	1-01-36-472-213	B	SOCIAL SECURITY	P	132 01/10/21	04/11/21	04/19/21	APRIL
21-00002	01/10/21	OFFENSTE STEPHEN OFFEN									
		6 LEGAL SERVICES-MARCH	400.00	1-01-20-155-200	B	LEGAL-OTHER EXPENSES	P	4985 01/10/21	04/11/21	04/19/21	11107470
		7 LEGAL SERVICES-MARCH	75.00	1-01-20-155-200	B	LEGAL-OTHER EXPENSES	P	4985 01/10/21	04/11/21	04/19/21	11107469
			475.00								
21-00003	01/10/21	VERIZONW VERIZON WIRELESS									
		4 WIRELESS COMMUNICATION	220.72	1-01-31-440-210	B	TELEPHONE	P	4973 01/10/21	04/13/21	04/13/21	9876300350
21-00010	01/12/21	PSEG PSE&G									
		5 ELEC;66 363 804 03; AMWELL	95.46	1-01-31-435-205	B	STREET LIGHTING	P	4986 01/12/21	04/11/21	04/19/21	BD:4/7/21
21-00011	01/12/21	PSEG PSE&G									
		5 ELEC;65 081 353 09;AMWELL&MAIN	97.82	1-01-31-435-205	B	STREET LIGHTING	P	4987 01/12/21	04/11/21	04/19/21	BD: 4/7/21
21-00012	01/12/21	PSEG PSE&G									
		5 ELEC; 13-014-015-01; VARIOUS	849.52	1-01-31-435-205	B	STREET LIGHTING	P	4992 01/12/21	04/13/21	04/19/21	BD: APRIL 12
21-00017	02/02/21	RLDATA R & L DATA CENTERS									
		4 PAYROLL ACT 8R-8R - FEBRUARY	156.00	1-01-20-100-200	B	A&E-OTHER EXPENSES	P	4989 02/02/21	04/11/21	04/19/21	102745
		6 ADJUSTMENT TO DEC 2020 PAYROL	107.20	0-01-20-100-200	B	A&E-OTHER EXPENSES	P	4989 04/11/21	04/11/21	04/19/21	102745
		7 PAYROLL ACT 8R-8R - MARCH	156.00	1-01-20-100-200	B	A&E-OTHER EXPENSES	P	4989 02/02/21	04/13/21	04/19/21	103009
			419.20								
21-00018	02/02/21	GERALMUL LAW OFFICES OF GERALD MULLER									
		4 PLANNING BD ATTY SERVICE-FEB	20.50	1-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	4979 02/02/21	04/11/21	04/19/21	14182
21-00019	02/02/21	NJAMWATE NJ AMERICAN WATER									
		4 ACCT 210022797651;HYDRANTS	1,011.68	1-01-25-265-202	B	FIRE HYDRANT SERVICE	P	4982 02/02/21	03/31/21	04/19/21	BD:MAR 17,2021



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Millstone Borough  
Purchase Order Listing By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
21-00020	02/02/21	NJAMWATE NJ AMERICAN WATER				B					
4	ACCT 210022093410;	MAIN ST	23.28	1-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P	4983 02/02/21	03/31/21	04/19/21	BD: MAR 18, 2021
21-00021	02/02/21	COMCAST COMCAST				B					
4	INTERNET/VOICE SERVICE		168.25	1-01-31-440-210	B	TELEPHONE	P	4975 02/02/21	04/13/21	04/19/21	BD: 3/12/21
21-00024	02/08/21	REPUBLIC REPUBLIC SERVICES				B					
4	SANITATION SERVICES; MARCH		2,774.42	1-01-26-305-200	B	SANITATION-OTHER EXPENSE	P	4988 02/08/21	04/13/21	04/19/21	2036103
21-00029	02/18/21	NJPO NJPO				B					
1	MANDATORY TRAINING FOR		135.00	1-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	4984 02/18/21	04/11/21	04/19/21	
2	MLUL AND GUIDE TO PLANNING		38.00	1-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	4984 02/18/21	04/11/21	04/19/21	
3	SHIPPING/HANDLING		4.00	1-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	4984 02/18/21	04/11/21	04/19/21	
			<u>177.00</u>								
21-00033	03/04/21	CARTERVA CARTER VAN DYKE ASSOCIATES				B					
3	PLANNING SERVICES-FEBRUARY		85.00	1-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	4974 03/04/21	04/11/21	04/19/21	18716
21-00034	03/04/21	FRANKPOL FRANKLIN TOWNSHIP POLICE DEPT				B					
3	POLICE SERVICES-MARCH		2,772.00	1-01-42-390-212	B	INTERLOCAL POLICE SERVICE	P	4977 03/04/21	04/05/21	04/19/21	FTP0015254-574
4	POLICE SERVICES-MARCH-ADM FEE		308.00	1-01-42-390-212	B	INTERLOCAL POLICE SERVICE	P	4977 03/04/21	04/05/21	04/19/21	FTP0015254-574
			<u>3,080.00</u>								
21-00035	03/04/21	GANNETNJ GANNETT NJ NEWSPAPERS				B					
4	LEGAL ADS-3/30/2021 ORDINANCE		47.04	1-01-20-110-200	B	MAYOR & COUNCIL-OTHER EXPENSES	P	4978 03/04/21	04/13/21	04/19/21	0003790865
21-00038	03/08/21	NJPENSIO STATE OF NEW JERSEY				B					
1	2021 PUBLIC EMPLOYEES		5,491.00	1-01-36-475-214	B	PERS	A	03/08/21	04/15/21		
21-00043	03/31/21	SDGSECUR SDG SECURITY				B					
1	2ND QTR MONITORING		147.80	1-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P	4990 03/31/21	03/31/21	04/19/21	21101277
21-00044	03/31/21	JPMONZO JPMONZO MUNICIPAL CONSULTING				B					
1	SCHOOL TAX LEVY ANALYSIS		500.00	1-01-20-110-200	B	MAYOR & COUNCIL-OTHER EXPENSES	P	4981 03/31/21	04/05/21	04/19/21	
21-00045	04/05/21	COMPASSM COMPASSMSP				B					
2	MICROSOFT EMAIL PLAN-JANUARY		20.15	1-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	4976 04/05/21	04/11/21	04/19/21	144541
3	MICROSOFT EMAIL PLAN-FEBRUARY		100.00	1-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	4976 04/05/21	04/11/21	04/19/21	144541

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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
21-00045	04/05/21	COMPASSM COMPASSMSP				B					
4	MICROSOFT EMAIL PLAN-MARCH		<u>100.00</u>	1-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	4976 04/05/21	04/11/21	04/19/21	144541
			220.15								
21-00046	04/05/21	GOVERFOR GOVERNMENT FORMS AND SUPPLIES				B					
1	2021 CAT LICENSE		142.00	1-01-27-340-206	B	DOG REGULATION	P	4980 04/05/21	04/05/21	04/19/21	0326869
2	SHIPPING		17.44	1-01-27-340-206	B	DOG REGULATION	P	4980 04/05/21	04/05/21	04/19/21	0326869
			<u>159.44</u>								
21-00047	04/11/21	MILLPAYR MILLSTONE BORO PAYROLL				B					
1	CLERK S/W - APRIL		1,111.50	1-01-20-121-100	B	MUN CLERK-SALARY & WAGES	P	131 04/11/21	04/11/21	04/19/21	
2	TAX ASSESSOR S/W - APRIL		606.92	1-01-20-150-100	B	TAX ASSESSOR-SALARY & WAGES	P	131 04/11/21	04/11/21	04/19/21	
3	TAX COLLECTOR S/W - APRIL		953.67	1-01-20-145-100	B	TAX COLLECTOR-SALARY & WAGES	P	131 04/11/21	04/11/21	04/19/21	
4	PLANNING BD S/W - APRIL		476.83	1-01-21-180-100	B	PLANNING BD-SALARY & WAGES	P	131 04/11/21	04/11/21	04/19/21	
5	FINANCE S/W - APRIL		138.75	1-01-20-130-100	B	FINANCE-SALARY & WAGES	P	131 04/11/21	04/11/21	04/19/21	
			<u>3,287.67</u>								
21-00049	04/01/21	NJPENSIO STATE OF NEW JERSEY				B					
1	2021 1ST QTR PENSION PYMT		726.49	1-01-55-901-004	B	DUE TO/FROM PAYROLL	A	04/11/21	04/15/21		1ST QTR 2021
21-00050	04/13/21	VITALCOM VITAL COMMUNICATIONS				B					
1	MOD IV TAX MASTER TAPE		100.00	1-01-20-145-200	B	TAX COLLECTOR-OTHER EXPENSES	P	4993 04/13/21	04/14/21	04/19/21	79319

Total Purchase Orders: 25 Total P.O. Line Items: 38 Total List Amount: 20,746.89 Total Void Amount: 0.00



# Millstone Borough

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Millstone Borough  
Purchase Order Listing By P.O. Number

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	425.14	0.00	0.00	425.14
	1-01	20,321.75	0.00	0.00	20,321.75
Total of All Funds:		<u>20,746.89</u>	<u>0.00</u>	<u>0.00</u>	<u>20,746.89</u>

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General Instructions to Complete the Municipal Budget Levy Cap Calculation Workbook		
a)	This workbook is composed of this sheet - Instructions/Data Entry and several individual worksheets	
b)	It designed to simplify data entry by having the user enter all data on this worksheet. By filling in the cells on this page, each spreadsheet will reflect the information and automatically calculate the formulas on each individual worksheet.	
c)	The individual spreadsheets (tabs) are locked to protect the formulas.	
d)	Fill in only the green sections of <b>this</b> worksheet.	
e)	Complete each set of instructions as shown below	
f)	Select the municipality (and county) by clicking the blue cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following sections.	
g)	The completed Levy Workbook must be submitted to the Division, via e-mail at <a href="mailto:lfb@dca.nj.gov">lfb@dca.nj.gov</a> and it must be precisely named as: <b>municode_LCC_year.xls (all 4 digits municode must be included).</b>	
1812	Millstone Borough (Somerset)	Millstone Borough Somerset
<b>A. Levy Cap Calculation Summary</b>		
1	Prior Year Amount to be Raised by Taxation - Municipal Purpose Tax	\$326,859
2	Current Year Amount to be Raised by Taxation - Municipal Purpose Tax	\$332,359
3	Cap Base Adjustment (+/-)	
4	Changes in Service Provider: Transfer (-)/Assumption of Service (+)	
5	Deferred Charges:	
5A	Current Year Appropriations:	
i	DCA Approved Emergency Declaration (NJS 40A:4-46) <sup>a</sup>	
ii	DCA Approved Special Emergency Declarations (NJS 40A:4-54, 40A:4-55.1 & 40A:4-55.13) <sup>a</sup>	
iii	Debt Service/Down Payment Emergencies (NJS 40A:4-46) <sup>a</sup>	
iv	Emergency Authorizations funded by Notes (NJS 40A:4-46) <sup>a,b</sup>	
v	Five-year Special Emergency Authorizations funded by Notes (NJS 40A:4-53) <sup>a,b,c</sup>	
5B	Prior Year Appropriations:	
i	Emergency Declaration (NJS 40A:4-46) <sup>d</sup>	
ii	Special Emergency Declarations (NJS 40A:4-54, 40A:4-55.1 & 40A:4-55.13) <sup>d</sup>	
iii	Debt Service/Down Payment Emergencies (NJS 40A:4-46) <sup>d</sup>	
iv	Emergency Authorizations Funded by Notes (NJS 40A:4-46) <sup>d</sup>	
v	Special Emergency Authorizations (NJS 40A:4-53) <sup>d</sup>	
6	New Ratables - Increase in Valuations (New Construction and Additions)	\$0
7	Prior Year's Local Municipal Purpose Tax Rate (per \$100) (excluding Open Space)	\$0.594
8	Prior Year Recycling Tax Expended (Paid or Charged plus Reserved)	
9	Current Year Recycling Tax Appropriation	
10	Cancelled Prior Year Recycling Appropriation	
11	Cap Bank Data:	
	<b>CY2018-2019:</b>	
a	2018 Balance Available for 2021	\$3,964
	2018 Amount Utilized - 2021 Budget	
b	2019 Balance Available for 2021-2022	\$9,159
	2019 Amount Utilized - 2021 Budget	
	<b>CY2020:</b>	
	2020 Maximum Allowable Amount to be Raised by Taxation	\$334,716
	2020 Amount to Be Raised By Taxation for Municipal Purposes	\$326,859
	2020 Cap Bank Utilized in 2021	
12	Amount approved by Referendum	
13	Approved Referendum Appropriation Cancellations	
	a - Exclusions permitted only for the period of time which Emergencies are funded.	
	b - Exclusions permitted only if local unit has issued Emergency Notes/Special Emergency Notes.	
	c - Exclusions available for Special Emergencies Authorized funding of which began in 2011 and thereafter	
	d -Enter amounts of Emergencies taken as exclusions in prior year.	
<b>B. Shared Service Agreements Cap Exceptions - Recipients Only</b>		
	Note: Exclusions are limited to amounts required to be paid on account of the above listed components pursuant to Shared Service Agreements and as certified by provider.	
1	Current Year Shared Services Capital, Debt Service, Pension & Health Benefits and Declared Emergency Appropriations (Automatically filled from Recipient Shared Service Exclusion Worksheet)	\$0
2	Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended (Automatically filled from Recipient Shared Service Exclusion Worksheet)	\$0
3	Cancelled Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Appropriations (Enter amount here)	
<b>C. Health Insurance Cap Exception</b>		
The Health Care Calculation worksheet will automatically calculate the inside cap and outside cap appropriations.		

	Note: The spreadsheet calculates the correct amount for the levy cap health insurance exclusion. If there is an increase above 2% but less than the State Health Benefits increase, the local unit is only permitted to exclude the amount of increase above the 2%. Be sure to include all appropriations, both inside and outside the cap.	
1	Current Year Group Health Insurance Total Amount Appropriated	
2	Current Year Anticipated Revenues Offsetting Group Health Insurance Appropriation	
2a	Current Year Employer Health Insurance Contribution Increase*	
3	Prior Year Group Health Insurance Expended (Paid or Charged plus Reserved)	
4	Prior Year Realized Budget Revenues Offsetting Group Health Insurance Appropriation	
	<i>To print out the Health Care Calculation Worksheet now, click on the tab and click the print icon.</i>	
	*Increase due to employer new contract negotiation resulting in a decrease to the employee's share of contribution for Group Health Insurance	
<b>D. Pension Contribution Cap Exception</b>		
The Pension Contribution Calc. worksheet will automatically calculate the exemption allowance.		
1	Current Year PFRS Normal & Accrued Liability, ERI and Deferral Obligation	
2	Current Year Anticipated Revenues directly offsetting PFRS Pension Costs	
3	Prior Year PFRS Normal & Accrued Liability, ERI and Deferral Obligations*	
4	Prior Year Realized Revenues directly offsetting PFRS Pension Costs	
5	Current Year PERS Normal & Accrued Liability, ERI and Deferral Obligations	\$5,491
6	Current Year Anticipated Revenues directly offsetting Pension Costs	
7	Prior Year PERS Normal & Accrued Liability, ERI and Deferral Obligations	\$4,750
8	Prior Year Realized Revenues directly offsetting Pension Costs	
	<i>To print out the Pensions Contribution Worksheet now, click on the tab and click the print icon.</i>	
<b>E. LOSAP</b>		
1	Current Year LOSAP Appropriation	
2	Prior Year LOSAP Expended (Paid or Charged plus Reserved)	
3	Cancelled Prior Year LOSAP Appropriation	
	<i>To print out the LOSAP Worksheet now, click on the tab and click the print icon.</i>	
<b>F. Capital Improvements</b>		
1	Current Year Capital Improvement Fund, Down Payment and Capital Improvement Appropriations.*	\$42,000
2	Current Year Anticipated Revenues offsetting Capital Improvement Fund, Down Payment and Capital Improvement Appropriations.	
3	Prior Year Capital Improvement Fund, Down Payments and Capital Improv. Expended (Paid or Charged + Reserved)	\$42,000
4	Prior Year Realized Revenues offsetting Capital Improvement. Fund, Down Payment and Capital Improvement. Appropriations	
5	Cancelled or Unexpended Prior Year Appropriation for Capital Improvement Fund, Down Payments and Capital Improvement Appropriations	
	*Grant Items budgeted and Offset with revenues under the Capital Improvement section of the Budget must be omitted from the calculation	
	<i>To print out the Capital Improvements Worksheet now, click on the tab and click the print icon.</i>	
<b>G. Debt Service Cap Exception</b>		
	Note: The Debt Service Calculation worksheet will automatically calculate the exemption allowance. Do not include Type 1 debt service in any calculation.	
1	Current Year Debt Service and County Improvement Authority Capital Lease Appropriations	
2	Current Year Debt Service Component - Share of Cost Service Contract Appropriations	
3	Current Year Anticipated Revenues offsetting Debt Service, Capital Lease Obligations and Debt Service Component - Share of Cost Contracts	
4	Prior Year Debt Service and County Improvement Authority Capital Lease Obligations Expended	
5	Prior Year Debt Service Component - Share of Cost Contract Obligations Expended	
6	Prior Year Realized Budget Revenues Offsetting Debt Service, Capital Lease Obligations and Debt Service Component - Share of Cost Contracts	
7	Prior Year Cancelled Debt Service, Capital Lease Appropriations and Debt Service Component - Share of Cost Contracts	
	<i>To print out the Debt Service Calculation Worksheet now, click on the tab and click the print icon.</i>	
<b>H. Deferred Charges to Future Taxation Unfunded Cap Exception</b>		
1	Current Year Deferred Charges to Future Taxation Unfunded Appropriations	
2	Current Year Anticipated Revenues offsetting Deferred Charges to Future Taxation Unfunded Appropriations	
3	Prior Year Deferred Charges to Future Taxation Unfunded Approp (Paid or Charged)	
4	Prior Year Realized Revenues offsetting Deferred Charges to Future Taxation Unfunded Appropriations	
5	Cancelled Prior Year Appropriations for Deferred Charges to Future Taxation Unfunded	
	<i>To print out the Defered Charges Worksheet now, click on the tab and click the print icon.</i>	
	<i>To print out the Summary Levy Cap Worksheet now, click on the tab and click the print icon.</i>	



The instructions can be found on the Instruction Tab of the workbook.

## Summary Levy Cap Calculation

	MUNICIPALITY	COUNTY	EXAMINER
1812	Millstone Borough	Somerset	
<b>Model Tax Levy Calculation Worksheet</b>			
<b>Levy Cap Calculation</b>			
	Prior Year Amount to be Raised by Taxation for Municipal Purposes		\$326,859
	Cap Base Adjustment (+/-)		\$0
	Less: Prior Year Deferred Charges to Future Taxation Unfunded		\$0
	Less: Prior Year Deferred Charges: Emergencies		\$0
	Less: Prior Year Recycling Tax		\$0
	Less: Changes in Service Provider: Transfer of Service/ Function		\$0
	Net Prior Year Tax Levy for Municipal Purpose Tax for Cap Calculation		\$326,859
	Plus: 2% Cap increase		\$6,537
	<b>Adjusted Tax Levy</b>		\$333,396
	Plus: Assumption of Service/ Function		\$0
	<b>Adjusted Tax Levy Prior to Exclusions</b>		\$333,396
	Exclusions:		
	Allowable Shared Service Agreements Increase	\$0	
	Allowable Health Insurance Cost Increase	\$0	
	Allowable Pension Obligations Increase	\$646	
	Allowable LOSAP Increase	\$0	
	Allowable Capital Improvements Increase	\$0	
	Allowable Debt Service, Capital Leases and Debt Service Share of Cost Increases	\$0	
	Recycling Tax Appropriation	\$0	
	Deferred Charges to Future Taxation Unfunded	\$0	
	Current Year Deferred Charges: Emergencies	\$0	
	Add Total Exclusions		\$646
	Less Cancelled or Unexpended Exclusions		\$0
	<b>Adjusted Tax Levy After Exclusions</b>		\$334,042
	Additions:		
	New Ratables - Increase in Valuations (New Construction and Additions)	\$0	
	Prior Year's Local Municipal Purpose Tax Rate (per \$100)	\$0.594	
	New Ratable Adjustment to Levy		\$0
	2018 Cap Bank Utilized in 2021		\$0
	2019 Cap Bank Utilized in 2021		\$0
	2020 Cap Bank Utilized in 2021		\$0

	Amounts approved by Referendum		\$0
	<b>Maximum Allowable Amount to be Raised by Taxation</b>		<b>\$334,042</b>
	<b>Amount to be Raised by Taxation for Municipal Purposes</b>		<b>\$332,359</b>
	<b>Amount to be Raised by Taxation for Municipal Purposes Under/Over Cap (+/-)</b>		<b>\$1,683</b>

The instructions can be found on the Instruction Tab of the workbook.		
<b>Shared Services Calculation Sheet</b>		
<b>MUNICIPALITY</b>	<b>COUNTY</b>	<b>EXAMINER</b>
Millstone Borough	Somerset	
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations		\$0
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended		\$0
<b>Shared Service Exclusion</b>		<b>\$0</b>

The instructions can be found on the Instruction Tab of the workbook.

## Health Insurance Exclusion Calculation Sheet

Current Year State Health Benefits Program Average Increase:		2.8%
<b>MUNICIPALITY</b>	<b>COUNTY</b>	<b>EXAMINER</b>
Millstone Borough	Somerset	
<b>A. Current Year Group Health Insurance - Appropriation</b>		<b>\$0</b>
Current Year Revenues Offset by Group Health Insurance Appropriation		\$0
Employer Health Insurance Cost Share Increase Deduction		\$0
<b>Net Current Year Group Health Insurance</b>		<b>\$0</b>
Prior Year Group Health Insurance (Paid or Charged Plus Reserved)		\$0
Prior Year Realized Budget Revenues Offset by Group Health Insurance Appropriation		\$0
<b>Net Prior Year Group Health Insurance</b>		<b>\$0</b>
<b>*NET INCREASE (DECREASE)</b>		<b>\$0</b>
* If Net Amount is Zero or Less <b>No Exclusion.</b>		
<b>2010 CAP EXCLUSION</b>		
<b>B. If net increase is greater than zero, proceed as follows for Health Benefit Cap Calculation</b>		
1. Net Increase Divided by Net Prior Year Amount Expended = % Increase (must be greater than 2%; if below 2% Health Benefits are subject to the 2010 Cap)		0.00%
2. Current Year State Health Average (2.8 %) Less 2% = Increase excluded from Cap		0.00%
3. % Increase (B1) less % Increase Exclusion (B2) = % Increase subject to Cap		0.00%
4. % Increase Inside Cap (B3) * Net Prior Year Amount Expended = Appropriation subject to Cap		\$0
5. % Increase Exclusion (B2) * Net Prior Year Expended = Current Year Appropriation excluded from Cap		\$0
<b>Current Year Increase in Appropriation</b>		<b>\$0</b>
<b>1977 CAP EXCLUSION</b>		
<b>C. If net increase is greater than zero, proceed as follows for Health Benefit Cap</b>		
1. Net Increase Divided by Net Prior Year Amount Expended = % Increase (must be greater than 4%; if below 4% Health Benefits are inside 1977 Cap)		0.00%
2. Current Year State Health Average (2.8 %) Less 4% Increase excluded from Cap		0.00%
3. % Increase (C1) less % Increase Exclusion (C2) = % Increase Inside Cap		0.00%
4. % Increase Inside Cap (C3) * Net Prior Year Amount Expended = Appropriation Inside Cap		\$0
5. % Increase Exclusion (C2) * Net Prior Year Expended = Current Year Appropriation Outside Cap		\$0
<b>Current Year Increase in Appropriation</b>		<b>\$0</b>

The instructions can be found on the Instruction Tab of the workbook.

## Pension Contribution Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Millstone Borough	Somerset	
Current Year PFRS Normal & Accrued Liability, ERI & Deferral Obligations		\$0
Current Year Anticipated Revenues directly offsetting Pension Costs		\$0
<b>*Net Current Year Base Amount</b>		<b>\$0</b>
Prior Year PFRS Normal & Accrued Liability, ERI & Deferral Obligations		\$0
Prior Year Realized Revenues directly offsetting Pension Costs		\$0
<b>*Net Prior Year Base Amount</b>		<b>\$0</b>
Difference between Current Year and Prior Year PFRS		\$0
% Difference between Current Year and Prior Year PFRS		0%
2% Allowance for Prior Year PFRS		\$0
<b>Net PFRS Exclusion</b>		<b>\$0</b>
Current Year PERS Normal & Accrued Liability, ERI & Deferral Obligations		\$5,491
Current Year Anticipated Revenues directly offsetting Pension Costs		\$0
<b>Net Current Year Base Amount</b>		<b>\$5,491</b>
Prior Year PERS Normal & Accrued Liability, ERI & Deferral Obligations		\$4,750
Prior year Realized Revenues directly offsetting Pension Costs		\$0
<b>Net Prior Year Base Amount</b>		<b>\$4,750</b>
Difference between Current Year and Prior Year PERS		\$741
% Difference between Current Year and Prior Year PERS		16%
2% Allowance for Prior Year PERS		\$95
<b>Net PERS Exclusion</b>		<b>\$646</b>
<b>Pension Contribution Exclusion</b>		<b>\$646</b>



The instructions can be found on the Instruction Tab of the workbook.		
<b>LOSAP Calculation Sheet</b>		
<b>MUNICIPALITY</b>	<b>COUNTY</b>	<b>EXAMINER</b>
Millstone Borough	Somerset	
Current Year LOSAP Appropriation		\$0
Prior Year LOSAP Expended (Paid or Charged plus Reserved)		\$0
Difference between Current Year and Prior Year LOSAP		\$0
% Difference between Current Year and Prior Year LOSAP		0%
2% Allowance for Prior Year LOSAP		\$0
<b>LOSAP Exclusion</b>		<b>\$0</b>

The instructions can be found on the Instruction Tab of the workbook.

## Capital Improvements Exclusion Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
<b>Millstone Borough</b>	<b>Somerset</b>	
Current Year Capital Improvements, Down Payment and Capital Improvement Fund Appropriations		<b>\$42,000</b>
Current Year Anticipated Revenues offsetting Capital Improvements, Down Payment and Capital Improvement Fund Appropriations		<b>\$0</b>
Current Year Base Amount		<b>\$42,000</b>
Prior Year Capital Improvements, Down Payment and Capital Improvement Fund Expended (Paid or Charged plus Reserved)		<b>\$42,000</b>
Prior Year Realized Revenues offsetting Capital Improvements, Down Payment and Capital Improvement Fund Appropriations		<b>\$0</b>
Prior Year Base Amount		<b>\$42,000</b>
<b>Capital Improvements Exclusion</b>		<b>\$0</b>

The instructions can be found on the Instruction Tab of the workbook.

## Debt Service Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Millstone Borough	Somerset	
Current Year Debt Service and County Improvement Authority Capital Lease Appropriations		\$0
Current Year Debt Component - Share of Cost Service Contract Appropriations		\$0
Current Year Anticipated Revenues Offsetting Debt Service, Capital Lease Obligations and Debt Service Component - Share of Cost Contracts		\$0
Current Year Base Amount		\$0
Prior Year Debt Service and County Improvement Authority Capital Lease Obligation Expended		\$0
Prior Year Debt Service Component - Share of Cost Contract Obligations Expended		\$0
Prior Year Realized Revenues offsetting Debt Service, Capital Lease Obligations and Debt Service Component - Share of Cost Contracts		\$0
Prior Year Base Amount		\$0
<b>Debt Service Exclusion</b>		<b>\$0</b>

The instructions can be found on the Instruction Tab of the workbook.

## Deferred Charges to Future Taxation Unfunded Exclusion Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
<b>Millstone Borough</b>	<b>Somerset</b>	
Current Year Deferred Charges to Future Taxation Unfunded Appropriations		<b>\$0</b>
Current Year Anticipated Revenues offsetting Deferred Charges to Future Taxation Unfunded		<b>\$0</b>
Current Year Base Amount		<b>\$0</b>
Prior Year Deferred Charges to Future Taxation Unfunded Appropriations		<b>\$0</b>
Prior Year Realized Revenues offsetting Deferred Charges to Future Taxation Unfunded Appropriations		<b>\$0</b>
Prior Year Base Amount		<b>\$0</b>
<b>Deferred Charges Exclusion</b>		<b>\$0</b>

## Cap Bank Calculation

MUNICIPALITY			COUNTY	EXAMINER
<b>Millstone Borough</b>			<b>Somerset</b>	
<b>2018 Levy Cap Bank</b>				
Available for Banking 2021				\$3,964
Amount Utilized - 2021 Budget				\$0
Balance Expiring				\$3,964
<b>2019 Levy Cap Bank</b>				
Balance Available for 2021-2022				\$9,159
Amount Utilized - 2021 Budget				\$0
Balance Available for 2022				\$9,159
<b>2020 Levy Cap Bank</b>				
Available for Banking (2021 - 2023)				\$7,857
Amount Utilized in 2021 Budget				\$0
Balance Available for 2022-2023				\$7,857
<b>2021 Levy Cap Bank</b>				
Maximum Allowable Amount to be Raised by Taxation				\$334,042
Amount to be Raised by Taxation for Municipal Purposes				\$332,359
Available for Banking (2022 - 2024)				\$1,683



# State of New Jersey Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:** 1812\_fbi\_2021.xlsm

**Website:**

**Phone Number:**

**Mailing Address:**

[Email the UFB if not using Outlook](#)

**Municipality:**  **State:**  **Zip:**

**Mayor**

First Name	Middle Name	Last Name	Term Expires	Business Email
RAYMOND		HECK	12/31/2022	MAYOR@MILLSTONEBORO.ORG

**Chief Administrative Officer**

RAYMOND		HECK		MAYOR@MILLSTONEBORO.ORG
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**Chief Financial Officer**

LAURA		VESCE		<a href="mailto:CFO@MILLSTONEBORO.ORG">CFO@MILLSTONEBORO.ORG</a>
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**Municipal Clerk**

GREGORY	J	BONIN		CLERK@MILLSTONEBORO.ORG
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**Registered Municipal Accountant**

ROBERT	W	SWISHER		RSWISHER@SCNCO.COM
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**Governing Body Members**

First Name	Middle Name	Last Name	Term Expires	Business Email
JON		STASHEK	12/31/2021	JSTASHEK@MILLSTONEBORO.ORG
KRISTEN		ROSS	12/31/2021	
ROBERT		GALLI	12/31/2022	
VINCENT		BIVIANO	12/31/2022	VBIVIANO@MILLSTONEBORO.ORG
KARIN		KIDD	12/31/2023	KKIDD@MILLSTONEBORO.ORG
ALAN		KIDD	12/31/2023	AKIDD@MILLSTONEBORO.ORG



USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Arts and Culture Trust Fund	Utility	Utility	Utility	Utility	Utility
08	Surplus	6.99%	\$13,687.92	\$195,865.12	\$209,553.04	\$209,553.04							
08	Local Revenue	#DIV/0!	\$0.00		\$0.00								
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$65,836.00	\$65,836.00	\$65,836.00							
08	Uniform Construction Code Fees	#DIV/0!	\$0.00		\$0.00								
<b>Special Revenue Items w/ Prior Written Consent</b>													
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-73.91%	(\$170,000.00)	\$230,000.00	\$60,000.00	\$60,000.00							
08	Other Special Items	#DIV/0!	\$0.00		\$0.00								
15	Receipts from Delinquent Taxes	#DIV/0!	\$0.00		\$0.00								
<b>Amount to be raised by taxation</b>													
07	Local Tax for Municipal Purposes	1.68%	\$5,500.00	\$326,859.00	\$332,359.00	\$332,359.00							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
56	Arts and Cultural Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	<b>Total</b>	<b>-18.42%</b>	<b>(\$150,812.08)</b>	<b>\$818,560.12</b>	<b>\$667,748.04</b>	<b>\$667,748.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Sheet UFB-2



**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Arts and Culture Trust Fund	Utility	Utility	Utility	Utility	Utility
20		7.00	10.46%	\$15,533.30	\$148,507.30	\$164,040.60	\$164,040.60								
21		1.00	0.00%	\$0.00	\$26,836.44	\$26,836.44	\$26,836.44								
22		2.00	0.00%	\$0.00	\$6,662.00	\$6,662.00	\$6,662.00								
23			8.63%	\$1,200.00	\$13,900.00	\$15,100.00	\$15,100.00								
25			0.00%	\$0.00	\$60,800.00	\$60,800.00	\$60,800.00								
26		1.00	-53.91%	(\$172,500.00)	\$320,000.00	\$147,500.00	\$87,500.00	\$60,000.00							
27			0.89%	\$200.00	\$22,500.00	\$22,700.00	\$22,700.00								
28			28.57%	\$1,200.00	\$4,200.00	\$5,400.00	\$5,400.00								
29			#DIV/0!	\$0.00		\$0.00									
30			#DIV/0!	\$0.00		\$0.00									
31			26.21%	\$5,400.00	\$20,600.00	\$26,000.00	\$26,000.00								
32			#DIV/0!	\$0.00		\$0.00									
35			0.00%	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00								
36			9.36%	\$941.00	\$10,050.00	\$10,991.00	\$10,991.00								
37			#DIV/0!	\$0.00		\$0.00									
42			-1.54%	(\$704.38)	\$45,704.38	\$45,000.00	\$45,000.00								
43			-14.07%	(\$2,082.00)	\$14,800.00	\$12,718.00	\$12,718.00								
44			0.00%	\$0.00	\$42,000.00	\$42,000.00	\$42,000.00								
45			#DIV/0!	\$0.00		\$0.00									
46			0.00%	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00								
48			#DIV/0!	\$0.00		\$0.00									
50			0.00%	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00								
55			#DIV/0!	\$0.00		\$0.00									
Total	0.00	11.00	-18.42%	(\$150,812.08)	\$818,560.12	\$667,748.04	\$607,748.04	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**USER FRIENDLY BUDGET SECTION  
STRUCTURAL BUDGET IMBALANCES**

	<i>Revenues at Risk</i>	<i>Non-recurring appropriation reductions</i>	<i>Future Year Appropriation Increases</i>	<i>Structural Imbalance Offsets</i>	<p align="center"><b>Line Item.</b> Put "X" in cell to the left that corresponds to the type of imbalance.</p>	<p align="center"><b>Amount</b></p>	<p align="center"><b>Comment/Explanation</b></p>
<b>X</b>					Misc Revenues - Energy receipts tax	\$65,836.00	We are advise that the Energy receipts tax is not secure/guaranteed from year to year

**ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA**

<b>Property Tax Assessments - Taxable Properties (October 1, 2020 Value)</b>				<b>Property Tax Assessments - Exempt Properties (October 1, 2020 Value)</b>			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	13	\$1,123,000.00	1.98%	15A Public Schools	0		0.00%
2 Residential	152	\$51,592,600.00	91.06%	15B Other Schools	0		0.00%
3A/3B Farm	2	\$10,800.00	0.02%	15C Public Property	21	\$9,038,500.00	52.29%
4A Commercial	10	\$3,931,600.00	6.94%	15D Church and Charities	4	\$6,969,100.00	40.32%
4B Industrial	0		0.00%	15E Cemeteries & Graveyards	0		0.00%
4C Apartments	0		0.00%	15F Other Exempt	5	\$1,279,000.00	7.40%
5A/5B Railroad	0		0.00%				
6A/6B Business Personal Property	0		0.00%				
<b>Total</b>	<b>177</b>	<b>\$56,658,000.00</b>	<b>100.00%</b>	<b>Total</b>	<b>30</b>	<b>\$17,286,600.00</b>	<b>100.00%</b>

  

Average Ratio (%), Assessed to True Value	100.00%
Equalized Valuation, Taxable Properties	\$56,658,000.00

  

Total # of property tax appeals filed in 2020	County Tax Board	0.00
	State Tax Court	0.00
Number of 2020 County Tax Board decisions appealed to Tax Court		0.00
Number of pending property tax appeals in State Tax Court		0.00

  

Amount paid out by municipality for tax appeals in 2020	\$0.00
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Percentage of Exempt vs. Non-Exempt Properties	30.51%
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<b>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</b>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2020 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
<b>Total 5 Yr Exemptions/Abatements</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**USER FRIENDLY BUDGET SECTION**  
**Long Term Tax Exemptions**

<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					
Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate	
Total Long Term Exemptions - Column Total		0.00	0.00	0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	
Mark "X" if Grand Total															Total Long Term Exemptions - GRAND TOTAL		\$0.00	\$0.00	\$0.00	

Sheet UFB-6

Sheet UFB-6C

**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body			0.00					
Supervisory Staff (Department Heads & Managers)		4.00	51,944.00	\$45,344.00		\$3,300.00	\$3,300.00	
Police Officers (Including Superior Officers)			0.00					
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above			0.00					
All Other Non-Union Employees not listed above		7.00	25,995.04	\$21,595.04		\$2,200.00	\$2,200.00	
<b>Totals</b>	<b>0.00</b>	<b>11.00</b>	<b>77,939.04</b>	<b>\$66,939.04</b>	<b>\$0.00</b>	<b>\$5,500.00</b>	<b>\$5,500.00</b>	<b>\$0.00</b>

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

**NO**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	<b>Current Year # of Covered Members (Medical &amp; Rx)</b>	<b>Current Year Annual Cost Estimate per Employee</b>	<b>Total Current Year Cost</b>	<b>Prior Year # of Covered Members (Medical &amp; Rx)</b>	<b>Prior Year Annual Cost per Employee (Average)</b>	<b>Total Prior Year Cost</b>
<b>Active Employees - Health Benefits - Annual Cost</b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
Subtotal	0.00		\$0.00	0.00		\$0.00
<b>Elected Officials - Health Benefits - Annual Cost</b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
Subtotal	0.00		\$0.00	0.00		\$0.00
<b>Retirees - Health Benefits - Annual Cost</b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
Subtotal	0.00		\$0.00	0.00		\$0.00
<b>GRAND TOTAL</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

<b>NO</b>
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**Is prescription drug coverage provided by the SHBP (Yes or No)?**

<b>NO</b>
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**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

			Current Year	2022	2023	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt		\$0.00				
Regional School Debt		\$0.00				
Utility Fund Debt						
Arts and Culture		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
<b>Municipal Purposes</b>						
Debt Authorized		\$0.00				
Notes Outstanding		\$0.00				
Bonds Outstanding		\$0.00				
Loans and Other Debt		\$0.00				
<b>Total (Current Year)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Population (2010 census)						
Per Capita Gross Debt	#DIV/0!					
Per Capita Net Debt	#DIV/0!					
3 Yr. Average Property Valuation						
Net Debt as % of 3 Year Avg Property Valuation		#DIV/0!				
Utility Fund - Principal						
Utility Fund - Interest						
Bond Anticipation Notes - Principal						
Bond Anticipation Notes - Interest						
Bonds - Principal						
Bonds - Interest						
Loans & Other Debt - Principal						
Loans & Other Debt - Interest						
<b>Total</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Total Principal			\$0.00	\$0.00	\$0.00	\$0.00
Total Interest			\$0.00	\$0.00	\$0.00	\$0.00
% of Total Current Year Budget			0.00%			
<b>Description</b>	<b>Debt Not Listed Above</b>					
Total Guarantees - Governmental						
Total Guarantees - Other						
Total Capital/Equipment Leases						
Total Other						
<b>Bond Rating</b>	<u>Moody's</u>	<u>Standard &amp; Poors</u>	<u>Fitch</u>			
Rating						
Year of Last Rating						
<b>Mark "X" if Municipality has no bond rating</b>						