



Millstone Borough
REGULAR MEETING AGENDA
November 15, 2021

In Compliance with the recent NJ State Executive Orders, the Borough Council meeting will be held virtually. The meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Topic: Millstone Borough Council 11.15.21
Time: Nov 15, 2021 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85027961660?pwd=M2ZKMDJSSytoRTFTZkxyUEdNcGVlQT09>

Meeting ID: 850 2796 1660

Passcode: 450319

One tap mobile

+13126266799,,85027961660#,,,,*450319# US (Chicago)

+19292056099,,85027961660#,,,,*450319# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 850 2796 1660

Passcode: 450319

Find your local number: <https://us02web.zoom.us/j/85027961660>

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL: Councilman Robert Galli
Councilwoman Karen Kidd
Councilman Jason Klett
Councilwoman Kristen Ross
Councilman Jonathan Stashek
Council President Alan Kidd
Mayor Raymond Heck



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MINUTES:

- Minutes will be presented at the next meeting

REPORTS:

- Assessor –
- Clerk –
- Emergency Management (OEM/State Police/Fire) –
- Finance/Tax Collection –
- Historic Commission –
- Recreation Commission –

COUNCIL REPORTS:

- Buildings and Grounds -
- Planning Board –
- Traffic and Roads -

MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

NEW BUSINESS:

- **RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS IN THE BOROUGH OF MILLSTONE CALENDAR YEAR 2021 BUDGET AMONG CURRENT FUND APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-59**



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WHEREAS, N.J.S.A. 40A: 4-59 authorizes the transfer of funds during the last two months of a fiscal year and during the first three months of the subsequent fiscal year; and

WHEREAS, certain calendar year 2021 appropriations as budgeted are insufficient to meet the needs for which appropriations were originally established while certain other appropriations appear to have surplus appropriations not currently required to pay claims against the Borough of Millstone for which they were budgeted; and

WHEREAS, the following details indicate the account to which funds need to be transferred and the account from which funds need to be transferred from to ensure adequate appropriations exist where needed to pay claims against the Borough.

FROM:	TO:
Engineering, OE	Municipal Court, OE
1-01-20-165-200 \$1,600.00	1-01-43-490-200 \$1,600.00

NOW, THEREFORE, IT IS RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET NEW JERSEY, that the proper Borough Officials are hereby authorized to transfer \$1,600.00 of funds as indicated in the foregoing details from the designated appropriation having apparent surplus balances to the designated appropriation having an apparent insufficient balance to insure that an adequate appropriation balance exist where needed.

- **BEST PRACTICES – REVIEW AND DISCUSSION**
- **FLOODED PROPERTIES - DISCUSSION**

OLD BUSINESS:

- Sewers –

EXECUTIVE SESSION (if necessary):

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED, that the meeting shall be adjourned at the end of the closed session; and

BE IT FURTHER RESOLVED, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:



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SUBJECT MATTER

Contract Negotiations

TIME WHEN AND THE CIRCUMSTANCES
UNDER WHICH THE SUBJECT MATTER
CAN BE DISCLOSED

When the matter is concluded.

ADJOURNMENT of Regular Meeting:



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November 15, 2021 Claims list

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Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Include Non-Budgeted: Y

Open: N Paid: Y Void: N
 Rcvd: N Held: N Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Paid Date Range: 10/19/21 to 12/31/21

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
21-00002	01/10/21	OFFENSTE STEPHEN OFFEN				B					
		17 LEGAL SERVICES-OCT	55.00	1-01-20-155-200	B LEGAL-OTHER EXPENSES		P	5172 01/10/21	11/07/21	11/10/21	11159751
		18 LEGAL SERVICES-OCT	<u>450.00</u>	1-01-20-155-200	B LEGAL-OTHER EXPENSES		P	5172 01/10/21	11/07/21	11/10/21	11159752
			505.00								
21-00003	01/10/21	VERIZONW VERIZON WIRELESS				B					
		11 WIRELESS COMMUNICATION	139.16	1-01-31-440-210	B TELEPHONE		P	5161 05/31/21	11/07/21	11/07/21	9891443687
21-00010	01/12/21	PSEG PSE&G				B					
		12 ELEC;66 363 804 03; AMWELL	88.67	1-01-31-435-205	B STREET LIGHTING		P	5173 05/31/21	11/07/21	11/10/21	BD: 11/3/21
21-00011	01/12/21	PSEG PSE&G				B					
		12 ELEC;65 081 353 09;AMWELL&MAIN	90.90	1-01-31-435-205	B STREET LIGHTING		P	5174 05/31/21	11/07/21	11/10/21	BD: 11/3/21
21-00012	01/12/21	PSEG PSE&G				B					
		12 ELEC; 13-014-015-01; VARIOUS	708.18	1-01-31-435-205	B STREET LIGHTING		P	5175 05/31/21	11/09/21	11/10/21	BD: NOV 8, 2021
21-00017	02/02/21	RLDATA R & L DATA CENTERS				B					
		15 PAYROLL ACT 8R-8R - OCT	156.00	1-01-20-100-200	B A&E-OTHER EXPENSES		P	5177 04/13/21	11/07/21	11/10/21	104813
21-00018	02/02/21	GERALMUL LAW OFFICES OF GERALD MULLER				B					
		6 PLANNING BD ATTY SERVICE-APRIL	483.00	1-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P	5167 02/02/21	11/08/21	11/10/21	14387
		7 PLANNING BD ATTY SERVICE-AUG	<u>42.00</u>	1-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P	5167 02/02/21	11/08/21	11/10/21	14381
			525.00								
21-00019	02/02/21	NJAMMATE NJ AMERICAN WATER				B					
		11 ACCT 210022797651;HYDRANTS	1,066.72	1-01-25-265-202	B FIRE HYDRANT SERVICE		P	5169 04/13/21	11/07/21	11/10/21	BD:OCT 19,2021
21-00020	02/02/21	NJAMMATE NJ AMERICAN WATER				B					
		11 ACCT 210022093410; MAIN ST	29.70	1-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P	5170 04/13/21	11/07/21	11/10/21	BD:OCT 20,2021
21-00021	02/02/21	COMCAST COMCAST				B					
		11 INTERNET/VOICE SERVICE	167.53	1-01-31-440-210	B TELEPHONE		P	5163 05/29/21	11/07/21	11/10/21	BD: 10/11/21



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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
21-00024	02/08/21	REPUBLIC SERVICES				B				
		11 SANITATION SERVICES; OCTOBER	2,774.42	1-01-26-305-200		B SANITATION-OTHER EXPENSE	P 5176	05/31/21	11/09/21	11/10/21 0865-002136443
21-00033	03/04/21	CARTER VAN DYKE ASSOCIATES				B				
		11 PLANNING SERVICES-8/29-10/02	374.00	1-01-21-180-200		B PLANNING BD-OTHER EXPENSES	P 5182	06/01/21	11/09/21	11/09/21 18921
21-00034	03/04/21	FRANKPOL FRANKLIN TOWNSHIP POLICE DEPT				B				
		12 POLICE SERVICES-SEPTEMBER	2,800.00	1-01-42-390-212		B INTERLOCAL POLICE SERVICE	P 5166	05/01/21	11/08/21	11/10/21 2046
		13 POLICE SERVICES-OCTOBER	<u>2,520.00</u>	1-01-42-390-212		B INTERLOCAL POLICE SERVICE	P 5166	05/01/21	11/08/21	11/10/21 2047
			5,320.00							
21-00045	04/05/21	COMPASSM COMPASSMSP				B				
		12 MICROSOFT EMAIL PLAN-NOV	100.00	1-01-20-140-200		B INFORMATION TECHNOLOGY - OTHER EXPENSES	P 5164	05/12/21	11/07/21	11/10/21 153200
21-00051	04/29/21	SOMERENG SOMERSET COUNTY ENGINEERING				B				
		6 ENGINEERING SERVICES AUG, SEPT	222.00	1-01-20-165-200		B ENGINEERING-OTHER EXPENSES	P 5181	04/29/21	11/08/21	11/10/21 497
21-00061	04/01/21	AWCONTRA A.W. CONTRACTING				B				
		14 LANDSCAPE SERVICES-OCT	350.50	1-01-26-300-200		B BUILDINGS&GROUNDS-OTHER EXPENSES	P 5162	08/01/21	11/07/21	11/10/21 OCT SERVICES
21-00098	09/09/21	CORBIPRI CORBI PRINTING				B				
		1 TRAFFIC TICKET BOOKS OF 20'S	925.00	1-01-43-490-200		B MUNICIPAL COURT-OTHER EXPENSES	P 5165	09/09/21	11/08/21	11/10/21 210625
		2 SPECIAL COMPLAINT BOOKS OF	500.00	1-01-43-490-200		B MUNICIPAL COURT-OTHER EXPENSES	P 5165	09/09/21	11/08/21	11/10/21 210625
		3 SHIPPING/HANDLING	123.00	1-01-43-490-200		B MUNICIPAL COURT-OTHER EXPENSES	P 5165	09/09/21	11/08/21	11/10/21 210625
		4 COMPOSITION/SET UP FEE	<u>50.00</u>	1-01-43-490-200		B MUNICIPAL COURT-OTHER EXPENSES	P 5165	09/09/21	11/08/21	11/10/21 210625
			1,598.00							
21-00101	09/13/21	NJLM NJLM				B				
		1 REGISTRATION FOR MAYOR RAYMOND	60.00	1-01-20-100-201		B A&E-EMPLOYEE DEVELOPMENT	P 5183	09/13/21	11/11/21	11/11/21 3696
21-00105	10/04/21	NJLM NJLM				B				
		1 REGISTRATION FOR MAYOR RAYMOND	25.00	1-01-20-110-200		B MAYOR & COUNCIL-OTHER EXPENSES	P 5171	10/04/21	11/08/21	11/10/21 MLK1204-21
		2 REGISTRATION FOR MAYOR RAYMOND	<u>40.00</u>	1-01-20-110-200		B MAYOR & COUNCIL-OTHER EXPENSES	P 5171	10/04/21	11/08/21	11/10/21 MLK1204-21
			65.00							
21-00110	11/03/21	MILLPAYR MILLSTONE BORO PAYROLL				B				
		1 NOVEMBER PAYROLL	3,623.57	1-01-55-901-004		B DUE TO/FROM PAYROLL	P 142	11/03/21	11/08/21	11/08/21



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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice		
21-00110	11/03/21	MILLPAYR MILLSTONE BORO	Continued									
		2 NOVEMBER OASI	277.20	1-01-36-472-213		B SOCIAL SECURITY	P 142	11/03/21	11/08/21	11/08/21		
			3,900.77									
21-00111	11/08/21	SOMERCY SOMERSET COUNTY										
		1 ADDED/OMITTED 2021 - COUNTY	2,755.99	1-01-55-907-001		B COUNTY TAXES PAYABLE	P 5178	11/08/21	11/08/21	11/10/21 ADD/OMIT-CTY		
21-00112	11/08/21	SOMERCY SOMERSET COUNTY										
		1 ADDED/OMITTED 2021 - LIBRARY	402.27	1-01-55-907-001		B COUNTY TAXES PAYABLE	P 5179	11/08/21	11/08/21	11/10/21 ADD/OMIT-LIBRAR		
21-00113	11/08/21	SOMERCY SOMERSET COUNTY										
		1 ADDED/OMITTED 2021-OPEN SPACE	265.33	1-01-55-907-001		B COUNTY TAXES PAYABLE	P 5180	11/08/21	11/08/21	11/10/21 ADD/OMIT-OPEN		
21-00114	11/08/21	HILLSBOR HILLSBOROUGH BD OF EDUCATION										
		1 2021-2022 SCHOOL YR -	181,718.25	1-01-55-906-001		B LOCAL SCHOOL TAXES PAYABLE	P 5168	11/08/21	11/08/21	11/10/21 NOV PAYMENT		
21-00115	11/08/21	RLDATA R & L DATA CENTERS										
		1 MARCH 2020 PAYROLL	152.00	0-01-20-100-200		B A&E-OTHER EXPENSES	P 5177	11/08/21	11/08/21	11/10/21 99878		
21-00118	11/09/21	GERALMUL LAW OFFICES OF GERALD MULLER										
		1 PLANNING BD SERVICES	63.00	T-28-56-001-001		B TRUST ESCROW EXPENSES	P 1201	11/09/21	11/09/21	11/09/21 14393		
Total Purchase Orders:			26	Total P.O. Line Items:		34	Total List Amount:		203,598.39	Total Void Amount:		0.00

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Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	152.00	0.00	0.00	152.00
	1-01	203,383.39	0.00	0.00	203,383.39
	T-28	63.00	0.00	0.00	63.00
Total of All Funds:		203,598.39	0.00	0.00	203,598.39