



Millstone Borough

REGULAR MEETING AGENDA

September 19, 2022

In Compliance with the recent NJ State Executive Orders, the Borough Council meeting will be held virtually. The meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council monthly regular meetings
Every Third Monday of the Month at 7: 30 PM

January 17, 2022 07:30 PM	July 18, 2022 07:30 PM
February 21, 2022 07:30 PM	August 15, 2022 07:30 PM
March 21, 2022 07:30 PM	September 19, 2022 07:30 PM
April 18, 2022 07:30 PM	October 17, 2022 07:30 PM
May 16, 2022 07:30 PM	November 21, 2022 07:30 PM
June 20, 2022 07:30 PM	December 19, 2022 07:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/81919230700?pwd=UXVLMmV3VUF5L2JFV3c2TDJaT1pqZz09>

Meeting ID: 819 1923 0700

Passcode: 416795

One tap mobile

+19292056099,,81919230700#,,,,*416795# US (New York)

+13017158592,,81919230700#,,,,*416795# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

Councilwoman Mandy Coppola
Councilman Robert Galli
Councilwoman Karin Kidd
Councilwoman Kristen Ross
Councilman Jonathan Stashek
Council President Alan Kidd
Mayor Raymond Heck



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Also Present:

MINUTES:

- August 15, 2022 Regular meeting minutes (MC & JS abstain)

REPORTS:

- Assessor –
- Clerk –
- Emergency Management (OEM/State Police/Fire) –
- Finance/Tax Collection –
- Historic Commission –
- Recreation Commission –

COUNCIL REPORTS:

- Buildings and Grounds –
- Planning Board –
- Traffic and Roads –

MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

NEW BUSINESS:

- **RESOLUTION AUTHORIZING THE REFUND OF A HOMESTEAD REBATE RECEIVED ON 1345 MAIN STREET. BLOCK 2 LOT 9, TO HING LEW IN THE AMOUNT OF \$785.25**



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WHEREAS, Hing Lew applied for a Homestead Rebate through the State of New Jersey in the fall of 2021; and

WHEREAS, In the interim between applying and receiving the rebate Mr. Lew sold his home; and

WHEREAS, The State of New Jersey no longer mails paper checks, they now credit the property's second quarter tax liability, which is now a credit to the new property owner rather than Mr. Lew.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Millstone, County of Somerset, State of New Jersey that the homestead refund credited to block 2 lot 9, 1345 Main Street, Hillsborough in the amount of \$785.25 is authorized to be refunded and the CFO is instructed to cut a check in the amount of \$785.25 payable to Hing Lew.

OLD BUSINESS:

- Redevelopment plan discussion (Carter Van Dyke)
- Sewers
- LEPC
- FEMA/Mitigation
- Status of PILOT

EXECUTIVE SESSION (if necessary):

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED, that the meeting shall be adjourned at the end of the closed session; and

BE IT FURTHER RESOLVED, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

<u>SUBJECT MATTER</u>	<u>TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED</u>
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ADJOURNMENT of Regular Meeting:



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Millstone Borough Claims list

PO #	PO Date	Vendor Name	Description	Amount	Charge Account	Acct Descript	Check	Check Date	Invoice
22-00003	1/10/2022	COMPASSMSP	MICROSOFT EMAIL PLAN-SEPT	96.00	2-01-20-140-200	INFORMATION TECHNOLOGY -	5406	9/13/2022	164872
22-00003	1/10/2022	COMPASSMSP	MICROSOFT 365 LICENSE-SEPT	12.50	2-01-20-140-200	INFORMATION TECHNOLOGY -	5406	9/13/2022	164872
22-00006	1/11/2022	PSE&G	ELEC;66-363-804-03;AMWELL RC	119.00	2-01-31-435-205	STREET LIGHTING	5415	9/13/2022	BILL:9/6/22
22-00007	1/11/2022	PSE&G	ELEC;65-081-353-09;AMWELL&M	122.66	2-01-31-435-205	STREET LIGHTING	5416	9/13/2022	BILL: 9/6/22
22-00008	1/11/2022	PSE&G	ELEC;13-014-015-01;VARIOUS	762.13	2-01-31-435-205	STREET LIGHTING	5417	9/13/2022	BD: 9/9/22
22-00011	1/30/2022	NJ AMERICAN WATER	ACCT 210022093410; MAIN ST	32.75	2-01-26-300-200	BUILDINGS&GROUNDS-OTHER	5412	9/13/2022	BD: 8/17/22
22-00012	1/30/2022	NJ AMERICAN WATER	ACCT 210022797651; HYDRANTS	1,066.72	2-01-25-265-202	FIRE HYDRANT SERVICE	5413	9/13/2022	BD: 8/18/22
22-00013	1/30/2022	COMCAST	INTERNET/VOICE SERVICE	198.06	2-01-31-440-210	TELEPHONE	5382	8/28/2022	BD: 8/11/22
22-00018	2/9/2022	VERIZON WIRELESS	WIRELESS COMMUNICATIONS	214.34	2-01-31-440-210	TELEPHONE	5383	9/13/2022	9914330535
22-00019	2/11/2022	REPUBLIC SERVICES	SANITATION SERVICES; 9865002	2,774.42	2-01-26-305-200	SANITATION-OTHER EXPENSE	5418	9/13/2022	0865-002274388
22-00022	2/11/2022	R & L DATA CENTERS	AUGUST PAYROLL	160.00	2-01-20-100-200	A&E-OTHER EXPENSES	5419	9/13/2022	107375
22-00023	2/11/2022	STEPHEN OFFEN	LEGAL SERVICES FOR AUGUST	921.00	2-01-20-155-200	LEGAL-OTHER EXPENSES	5414	9/13/2022	11230487
22-00023	2/11/2022	STEPHEN OFFEN	LEGAL SERVICES FOR AUGUST	317.50	2-01-20-155-200	LEGAL-OTHER EXPENSES	5414	9/13/2022	11230486
22-00031	3/3/2022	A.W. CONTRACTING	LANDSCAPE SERVICES - AUGUST	171.88	2-01-26-300-200	BUILDINGS&GROUNDS-OTHER	5403	9/13/2022	AUGUST
22-00036	3/12/2022	FRANKLIN TOWNSHIP POLICE	POLICE SERVICES-JULY	840.00	2-01-42-390-212	INTERLOCAL POLICE SERVICE	5409	9/13/2022	2065
22-00041	4/2/2022	GANNETT NJ NEWSPAPERS	LEGAL AD-7/6 ORD 2022-003	52.94	2-01-20-110-200	MAYOR & COUNCIL-OTHER EXF	5410	9/13/2022	0004828190
22-00041	4/2/2022	GANNETT NJ NEWSPAPERS	LEGAL AD-7/21 ORD 2022-003	48.26	2-01-20-110-200	MAYOR & COUNCIL-OTHER EXF	5410	9/13/2022	0004828190
22-00041	4/2/2022	GANNETT NJ NEWSPAPERS	LEGAL AD-7/31 NOTICE TO BID	42.90	2-01-20-110-200	MAYOR & COUNCIL-OTHER EXF	5410	9/13/2022	0004828190
22-00053	4/12/2022	CARTER VAN DYKE ASSOCIAT	PLANNING SERVICES-	2,932.00	2-01-21-180-200	PLANNING BD-OTHER EXPENSE	5404	9/13/2022	19063
22-00053	4/12/2022	CARTER VAN DYKE ASSOCIAT	PLANNING SERVICES-	170.00	2-01-21-180-200	PLANNING BD-OTHER EXPENSE	5404	9/13/2022	19064
22-00053	4/12/2022	CARTER VAN DYKE ASSOCIAT	PLANNING SERVICES-	2,423.50	2-01-21-180-200	PLANNING BD-OTHER EXPENSE	5404	9/13/2022	19085
22-00053	4/12/2022	CARTER VAN DYKE ASSOCIAT	PLANNING SERVICES-	170.00	2-01-21-180-200	PLANNING BD-OTHER EXPENSE	5404	9/13/2022	19087
22-00053	4/12/2022	CARTER VAN DYKE ASSOCIAT	PLANNING SERVICES-	350.00	2-01-21-180-200	PLANNING BD-OTHER EXPENSE	5404	9/13/2022	19088
22-00062	6/1/2022	SDG SECURITY	4TH QTR MONITORING/TESTING	147.80	2-01-26-300-200	BUILDINGS&GROUNDS-OTHER	5420	9/13/2022	22105119
22-00069	6/1/2022	FRANKLIN TOWNSHIP	ANIMAL CONTROL SERVICE	541.00	2-01-27-340-206	DOG REGULATION	5408	9/13/2022	3RD QTR
22-00078	7/1/2022	COMMISSIONERS OF FIRE DIS	2022 FIRE DISTRICT TAX-3RD QTR	10,305.28	2-01-25-255-203	FIRE DISTRICT CONTRACT	5405	9/13/2022	3RD QTR
22-00086	8/14/2022	MILLSTONE BOROUGH	CHARGING 2022 FOR CAPITAL	15,000.00	2-01-44-901-215	CAPITAL IMPROVEMENT FUND	5381	8/17/2022	
22-00086	8/14/2022	MILLSTONE BOROUGH	CHARGING 2022 FOR CAPITAL	6,000.00	2-01-44-903-218	CAPITAL IMPROVEMENT-TREE I	5381	8/17/2022	
22-00086	8/14/2022	MILLSTONE BOROUGH	CHARGING 2022 FOR CAPITAL	6,000.00	2-01-44-903-219	CAPITAL IMPROVEMENTS - RAC	5381	8/17/2022	
22-00087	8/1/2022	MGL	PRINTING OF TAX BILLS	378.00	2-01-20-145-200	TAX COLLECTOR-OTHER EXPEN	5411	9/13/2022	190937
22-00088	8/30/2022	MILLSTONE BORO PAYROLL	SEPT PAYROLL	8,262.57	2-01-55-901-004	DUE TO/FROM PAYROLL	180	9/3/2022	
22-00088	8/30/2022	MILLSTONE BORO PAYROLL	SEPT PAYROLL-OASI	632.07	2-01-36-472-213	SOCIAL SECURITY	180	9/3/2022	
22-00090	9/12/2022	DEPT OF ENVIRONMENT PRC	NATURAL HERITAGE DATABASE	70.00	2-01-35-470-211	CONTINGENT	5407	9/13/2022	24926
22-00091	9/13/2022	SOMERSET COUNTY	2022 CERTIFIED RECYCLING	87.02	2-01-26-305-200	SANITATION-OTHER EXPENSE	5421	9/13/2022	
22-00092	9/13/2022	CARTER VAN DYKE ASSOCIAT	PROFESSIONAL SERVICES	255.00	T-28-56-001-001	TRUST ESCROW EXPENSES	1210	9/13/2022	19086
22-00093	9/15/2022	HING LEW	HOMESTEAD REBATE REFUND	785.25	2-01-55-205-001	TAX OVERPAYMENTS	5422	9/15/2022	