



# Millstone Borough

## REGULAR MEETING AGENDA

October 17, 2022

In Compliance with the recent NJ State Executive Orders, the Borough Council meeting will be held virtually. The meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council monthly regular meetings  
Every Third Monday of the Month at 7: 30 PM

January 17, 2022 07:30 PM	July 18, 2022 07:30 PM
February 21, 2022 07:30 PM	August 15, 2022 07:30 PM
March 21, 2022 07:30 PM	September 19, 2022 07:30 PM
April 18, 2022 07:30 PM	October 17, 2022 07:30 PM
May 16, 2022 07:30 PM	November 21, 2022 07:30 PM
June 20, 2022 07:30 PM	December 19, 2022 07:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/81919230700?pwd=UXVLMmV3VUF5L2JFV3c2TDJaT1pqZz09>

Meeting ID: 819 1923 0700

Passcode: 416795

One tap mobile

+19292056099,,81919230700#,,,,\*416795# US (New York)

+13017158592,,81919230700#,,,,\*416795# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

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**TIME:** 7:30 PM

**CALL TO ORDER – OPENING STATEMENT:** The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

**PLEDGE TO THE FLAG:**

**ROLL CALL:**

Councilwoman Mandy Coppola  
Councilman Robert Galli  
Councilwoman Karin Kidd  
Councilwoman Kristen Ross  
Councilman Jonathan Stashek  
Council President Alan Kidd  
Mayor Raymond Heck



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Also Present:

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### MINUTES:

- August 15, 2022 Regular meeting minutes (MC & JS abstain)
- August 15, 2022 Executive meeting minutes (MC & JS abstain)
- September 19, 2022 Regular meeting minutes (KK & KR abstain)

### REPORTS:

- Assessor –
- Clerk –
- Emergency Management (OEM/State Police/Fire) –
- Finance/Tax Collection –
- Historic Commission –
- Recreation Commission –

### COUNCIL REPORTS:

- Buildings and Grounds –
- Planning Board –
- Traffic and Roads –

### MAYOR'S REPORT:

### MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

### CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

**WHEREAS**, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY**, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

### NEW BUSINESS:



**Millstone Borough**  
**REGULAR MEETING AGENDA**  
**October 17, 2022**

- **RESOLUTION AUTHORIZING AN AGREEMENT WITH R&L DATA CENTERS FOR PAYROLL RELATED SERVICES.**

**WHEREAS**, the Borough requires the provision of specific payroll-related services for the officers and employees of Borough of Millstone; and

**WHEREAS**, the services are to be provided by, R&L on behalf of Borough of Millstone,

**NOW, THEREFORE, IT IS RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET NEW JERSEY**, that the proper Borough Officials are hereby authorized and sign the agreement with R&L Data Services per the attached agreement.

**OLD BUSINESS:**

- Sewers
- LEPC
- FEMA/Mitigation
- Status of PILOT

**EXECUTIVE SESSION (if necessary):**

**WHEREAS**, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

**WHEREAS**, the “Sunshine Law” requires that a closed session be authorized by Resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

**BE IT FURTHER RESOLVED**, that the meeting shall be adjourned at the end of the closed session; and

**BE IT FURTHER RESOLVED**, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

**SUBJECT MATTER**  
Contract Negotiations

**TIME WHEN AND THE CIRCUMSTANCES  
UNDER WHICH THE SUBJECT MATTER  
CAN BE DISCLOSED**  
When the matter is concluded

**ADJOURNMENT of Regular Meeting:**



# Millstone Borough

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## Millstone Borough Claims list

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Millstone Borough  
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: Y Void: N  
 Rcvd: N Held: N Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Paid Date Range: 09/20/22 to 12/31/22  
 Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00003	01/10/22	COMPASS COMPASSMSP				B					
		21 MICROSOFT 365 LICENSE-OCT	12.50	2-01-20-140-200		B INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5448 06/01/22	10/10/22	10/13/22	165999
		22 MICROSOFT EMAIL PLAN-OCT	96.00	2-01-20-140-200		B INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5448 06/01/22	10/10/22	10/13/22	165999
			108.50								
22-00006	01/11/22	PSEG PSEG				B					
		11 ELEC;66-363-804-03;AMWELL ROAD	100.74	2-01-31-435-205		B STREET LIGHTING	P	5444 06/01/22	10/13/22	10/13/22	BILL:10/5/22
22-00007	01/11/22	PSEG PSEG				B					
		11 ELEC;65-081-353-09;AMWELL&MAIN	104.00	2-01-31-435-205		B STREET LIGHTING	P	5445 06/01/22	10/13/22	10/13/22	BILL: 10/5/22
22-00008	01/11/22	PSEG PSEG				B					
		11 ELEC;13-014-015-01;VARIOUS	754.01	2-01-31-435-205		B STREET LIGHTING	P	5446 06/01/22	10/13/22	10/13/22	BD: 10/10/22
22-00011	01/30/22	NJAMWATE NJ AMERICAN WATER				B					
		10 ACCT 210022093410; MAIN ST	28.79	2-01-26-300-200		B BUILDINGS&GROUNDS-OTHER EXPENSES	P	5450 05/17/22	10/10/22	10/13/22	BD: 9/20/22
22-00012	01/30/22	NJAMWATE NJ AMERICAN WATER				B					
		10 ACCT 210022797651; HYDRANTS	1,066.72	2-01-25-265-202		B FIRE HYDRANT SERVICE	P	5451 05/17/22	10/10/22	10/13/22	BD: 9/22/22
22-00013	01/30/22	COMCAST COMCAST				B					
		10 INTERNET/VOICE SERVICE	198.06	2-01-31-440-210		B TELEPHONE	P	5425 05/17/22	10/02/22	10/02/22	BD: 9/11/22
22-00018	02/09/22	VERIZONW VERIZON WIRELESS				B					
		10 WIRELESS COMMUNICATIONS	214.26	2-01-31-440-210		B TELEPHONE	P	5426 06/01/22	10/12/22	10/12/22	9916686752
22-00019	02/11/22	REPUBLIC REPUBLIC SERVICES				B					
		10 SANITATION SERVICES; 9865002	2,774.42	2-01-26-305-200		B SANITATION-OTHER EXPENSE	P	5454 05/01/22	10/10/22	10/13/22	0865-002287618
22-00022	02/11/22	RLDATA R & L DATA CENTERS				B					
		11 SEPTEMBER PAYROLL	160.00	2-01-20-100-200		B A&E-OTHER EXPENSES	P	5455 06/01/22	10/13/22	10/13/22	107625



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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
22-00023	02/11/22	OFFENSTE STEPHEN OFFEN				B				
16		LEGAL SERVICES FOR SEPTEMBER	364.50	2-01-20-155-200	B	LEGAL-OTHER EXPENSES	P 5453	06/01/22 10/10/22	10/13/22	11236965
17		LEGAL SERVICES FOR SEPTEMBER	100.00	2-01-20-155-200	B	LEGAL-OTHER EXPENSES	P 5453	06/01/22 10/10/22	10/13/22	11236964
			464.50							
22-00031	03/03/22	AWCONTRA A.W. CONTRACTING				B				
13		LANDSCAPE SERVICES - SEPT	294.46	2-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P 5447	06/01/22 10/13/22	10/13/22	SEPTEMBER
22-00036	03/12/22	FRANKPOL FRANKLIN TOWNSHIP POLICE DEPT				B				
9		POLICE SERVICES-AUGUST	1,097.28	2-01-42-390-212	B	INTERLOCAL POLICE SERVICE	P 5449	06/01/22 10/10/22	10/13/22	2070
10		POLICE SERVICES-SEPTEMBER	1,463.04	2-01-42-390-212	B	INTERLOCAL POLICE SERVICE	P 5449	06/01/22 10/10/22	10/13/22	2072
			2,560.32							
22-00037	03/14/22	COMPASSM COMPASSMSP				B				
6		IT SERVICES-9/20/22	200.00	2-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P 5448	03/14/22 10/13/22	10/13/22	166629
22-00062	06/01/22	SDGSECUR SDG SECURITY				B				
9		AES FIRENET RADIO NETWORK	75.00	2-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P 5456	07/01/22 10/13/22	10/13/22	22105792
22-00094	09/20/22	HILLSBOR HILLSBOROUGH BD OF EDUCATION				B				
1		2022-2023 SCHOOL YR-SEPT PYMT	82,271.50	2-01-55-906-001	B	LOCAL SCHOOL TAXES PAYABLE	P 5423	09/20/22 09/21/22	09/21/22	22-23 SEPT PYMT
22-00097	09/30/22	RAVEWIRE RAVE WIRELESS				B				
1		ALERT FOR PUBLIC SAFETY	3,000.00	2-01-20-110-200	B	MAYOR & COUNCIL-OTHER EXPENSES	P 5424	09/30/22 09/30/22	09/30/22	INV-44579
22-00098	10/01/22	NJPENSIO STATE OF NEW JERSEY				B				
1		2022 3RD QTR PENSION PAYMENT	894.24	2-01-55-901-004	B	DUE TO/FROM PAYROLL	P 191	10/01/22 10/01/22	10/04/22	
22-00099	10/01/22	MILLPAYR MILLSTONE BORO PAYROLL				B				
1		OCTOBER PAYROLL	3,986.07	2-01-55-901-004	B	DUE TO/FROM PAYROLL	P 190	10/01/22 10/04/22	10/04/22	
2		OCTOBER PAYROLL-OASI	304.92	2-01-36-472-213	B	SOCIAL SECURITY	P 190	10/01/22 10/04/22	10/04/22	
			4,290.99							
22-00100	10/10/22	SOMERCCTY SOMERSET COUNTY				B				
1		4TH QUARTER 2022 TAXES-COUNTY	45,351.18	2-01-55-907-001	B	COUNTY TAXES PAYABLE	P 5457	10/10/22 10/10/22	10/13/22	4TH QTR 2022
22-00101	10/10/22	SOMERCCTY SOMERSET COUNTY				B				
1		4TH QTR TAXES 2022 -LIBRARY	6,397.98	2-01-55-907-001	B	COUNTY TAXES PAYABLE	P 5458	10/10/22 10/10/22	10/13/22	4TH QTR 2022

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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
22-00102	10/10/22	SOMERCCTY SOMERSET COUNTY				B				
1		4TH QTR TAXES 2022-OPEN SPACE	4,532.12	2-01-55-907-001	B	COUNTY TAXES PAYABLE	P 5459	10/10/22 10/10/22	10/13/22	4TH QTR 2022
22-00103	10/10/22	GERALMUL LAW OFFICES OF GERALD MULLER				B				
1		PLANNING BD SERVICES-DEC 2021	875.00	T-28-56-001-001	B	TRUST ESCROW EXPENSES	P 1211	10/10/22 10/10/22	10/10/22	14498
2		PLANNING BD SERVICES-JAN 2022	515.00	T-28-56-001-001	B	TRUST ESCROW EXPENSES	P 1211	10/10/22 10/10/22	10/10/22	14574
			1,390.00							
22-00104	10/10/22	NJWORKFO STATE OF NEW JERSEY				B				
1		CATASTROPHIC ILLNESS	10.50	2-01-20-100-200	B	A&E-OTHER EXPENSES	P 5452	10/10/22 10/10/22	10/13/22	
22-00105	10/10/22	SOMERENG SOMERSET COUNTY ENGINEERING				B				
1		2021 NJDOT MUNICIPAL AID	45,425.03	2-01-55-700-004	B	NJDOT MAPLE TERRACE 2021	P 5460	10/10/22 10/10/22	10/13/22	519
2		INSPECTION COSTS	1,600.00	2-01-55-700-004	B	NJDOT MAPLE TERRACE 2021	P 5460	10/10/22 10/13/22	10/13/22	519
			47,025.03							

Total Purchase Orders: 25 Total P.O. Line Items: 31 Total List Amount: 204,267.32 Total Void Amount: 0.00



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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-01	202,877.32	0.00	0.00	202,877.32
	T-28	1,390.00	0.00	0.00	1,390.00
Total of All Funds:		<u>204,267.32</u>	<u>0.00</u>	<u>0.00</u>	<u>204,267.32</u>